

MINUTES OF THE 8TH FACULTY SENATE MEETING
April 04, 2013

Members Present: Chair Ketelaar, Vice-Chair Sanogo; Alexander; Bailey; Bawazir; Blair; Blank; Boham; Bronstein; Bugbee; Christensen; Clason; Cowley; DeMers; Fisher; Goehring; Gurrola; Gutierrez; Hawkes; Herrera; Huerta-Charles; Jimenez; Lakey; Mandabach; Maratea; McCormick; McNeel; Miller; Morgan; Tunnell; Paz; Pontelli; Rayson; Rhein; Rodriguez; Sassenfeld; Schirmer; Shuster; Train; Turner; Vasiliev; Vázquez; Zhang

Members Absent: Andersen; Bishop; Bock; Butler; Chung; Drummond; Huhmann; Kratzke; Morrell; O'Connor; Rice; Sankaran; Sevostianov; Simon; Skaggs; Sohn; Taylor;

1. Call to Order

This meeting was called to order by Chair Ketelaar at 4:02 p.m.

2. Recognition of Guests (including our newly elected ASNMSU Officers)

3. Approval of Agenda

Minutes approved as submitted.

4. Approval of Minutes of March 07, 2013 Meeting

Motion made to table approval of minutes until they have been reviewed. Motion moved and seconded.

Senate votes all in favor. No opposition or abstention.

5. Visit of Provost Jay Jordan to the Faculty Senate

Provost Jordan took a moment to thank the senators for their service during the academic year. He appreciates the hard work dedication of all the Senators and feels it has been a very productive year for the Senate. Provost Jordan gave Senator Rayson specific thanks for all of his work this year.

6. Visit of Dean Linda Lacey to the Faculty Senate

Dean Lacy visits the Senate today to explain to the Senate the process of approvals for Certificate Programs. The Senate will see new Certificate Programs showing up on the agenda in the near future. There will be two new approvals on today's agenda. There will also be new degree proposals coming that will involve joint and dual degree programs that will work in conjunction with universities in Italy and Costa Rica.

A certificate program does not require any new resources, and can be approved internally by NMSU. If it requires resources, then it must go through the same process as a new degree program.

Certificates are typically 12-18 credits, and can be offered to on campus students or alumnus students.

When Dean Lacey first met with the CoC, the committee thought certificates went top down from Hadley Hall to the various departments. In fact, administering certificates is faculty driven. They are trying to reach out to working professionals, alumni, etc. Currently there are

about 8 Certificate Programs in the books, and they hope to have around 20 by this time next year. These are faculty led, faculty driven programs. The limit of 18 credits is mandated by state department

The review criteria have been provided to the Senate, as the Senate will have to review about 20 programs. Some of the questions to asked are:

- Does the Certificate Program will have a solid marketing strategy to attract students to the program?
- Does it have the support of faculty, department heads, and Deans?
- Will the proposed courses will be offered on a continuous basis?
- Does the program have an evaluation strategy?
- Is the program looking at outcomes assessment?

Dean Lacey wants the Senate to have some idea of what they are looking at, and of the history of how the programs are developed. The purpose is to give the Senate an idea of the types of criteria they will need to look at.

Discussion: Chair Ketelaar asked Dean Lacey to remind the Senate of the role Certificate Programs will play in the funding formula in the future.

Dean Lacey explains this is an issue that is still being looked into. The formula has changed and they are starting to pay more attention to Certificate Programs. Community Colleges are developing certificate programs at an increased rate, and are competing with 4-year institutions for formula funding. These proposals have nothing to do with what is happening with the Community Colleges. This is faculty driven. Dean Lacey urges the Senators use caution, as these programs are being reviewed to discover whether or not they will be successful.

Senator Blank addressed the issue of enrollment and admission with the new online system. There have been rough spots and there is still some confusion possibly with admissions. Senator Blank has a student already admitted into a Certificate program. Admissions are telling his student they now need a Course Programs of Study form with all the approved signatures, even though they are already admitted into the Certificate Program. Senator Blank suggests a meeting be coordinated with Admissions so that they understand the process for completion.

Dean Lacey informed the Senate that they are now working on coordination meetings of all service providers. Dean Reyes is leading the meetings. They would like the Senate to let them know what topics need to be put on the agenda for these meetings. The next meetings will be April 17th & 18th. They are on top of the coordination in terms of bringing all the units together, and are trying to do as much coordination as possible. Should questions arise, Louis Reyes is our contact.

The annual meeting of Grad Faculty will be April 18th, 11:30 a.m. - 1:00 p.m. Dean Lacey encouraged the senators to think about serving on Grad Council.

Dean Lacey took time to respond to issues that arose from the External Review. Firstly, separation from Grad Student Services to the Grad School was following UNM. This has not worked well for us. Dean Lacey is in the process of moving back to Education Services Building because of her retirement in June.

Reallocation: Every 5 years there is a reallocation among the Academic Deans. The Deans reallocate Graduate Assistantships among departments within the Academic College. Concerns regarding reallocation are not an issue of the Graduate School. The Academic Deans are already doing that.

The grievance process has been changed this year. Currently the process goes (for example) Student to Faculty member then to the Department Head. About 70% of the time is spent with grievances and lawsuits. They are trying to be more proactive and do a lot more planning activities. They are enforcing the change in policy process, in the hopes of having more proactive time for planning.

There were major changes in terms of the degrees and awards of the Graduate School. About 70-75 Conference Travel Awards have been offered to students to present at professional meetings.

7. Reports of Officers

a. FS Chair, Tim Ketelaar

March 23rd Vice-Chair Sanogo sent an email withdrawing his nomination. The Senate needs to conduct a call for nominees for Faculty Senate Chair. Senator Blank is currently the only nominee.

The only restriction for the nominee is they cannot come from same electing group as the current chair, who is in Arts & Sciences. The nominee must not be retiring or go on sabbatical next year.

Chair Ketelaar will make a call for nominees. If only one eligible candidate is brought forth, the nominee agrees to be a candidate. The Senate will then vote by acclamation whether or not they choose to accept this nominee. If more than one replacement is identified, Senators will vote by secret ballot. Ballots would be tallied and verified, with the nominee announced by the end of the meeting.

We are still on target for electronic elections. Chair Ketelaar will solicit biographies from the candidates to be posted on the Faculty Senate website. Chair Ketelaar will then email faculty reminding them of the proposed April 19th electronic election deadline.

Chair Ketelaar called for any-self nominations or call for nomination of a nomination of an individual to serve as Faculty Senate Chair for next year.

Senator Tunnel nominated Dennis Clason. Parliamentarian Clason accepts the nomination. No other nominees.

Senate Votes: All in favor of accepting. No objections or discussion.

Faculty Salary: The BOR announced April 1st, pending the Governor voting for House Bill 2, a compensation proposal to raise compensation for all public employees 1% and funding to .60%. The administration has pledged to provide additional funds to make

compensation a full 1% and come up with another 1%. In short, they are hearing a proposal for a 2% increase in faculty salaries for the next year.

Cost of living will affect salary. The 2% increase will be approximately the same as the cost of living. Health care costs will go up 15%. Employee and employer contributions to the ERB will go up to 10.1% this year. If you are going up for a promotion, there is funding to increase rank promotion.

Presidential search: Interviews of candidates were completed on Monday and Tuesday. The committee has identified five candidates and two alternates who are going through final vetting. There are statutory limitations on when the names can be announced. We can expect a public announcement of the five candidates sometime in the next week.

Candidates are scheduled to come to campus starting the week of April 22nd – May 2nd. The Faculty Senate has two opportunities to participate. The Senate Leadership and several of the past Senate Chairs will have special one-hour sessions with each of the candidates. Discussion will be held with the COC to determine how to conduct these sessions. There will be public sessions for every candidate that will be same format as in the past. The Regents will select one of the five candidates. The goal is to make an announcement at final Regents meeting, May 10th.

b. FS Vice Chair, Soum Sanogo

Vice Chair Sanogo emailed his report to the Senate. He urges all Senators to take the time to read the report.

8. Reports of Standing Committees

Faculty Affairs: Dr. Larry Blank

Faculty Affairs had no business and did not meet.

Long Range Planning: Dr. Gary Rayson

Long Range Planning met March 14th and attained quorum. The committee reviewed Proposition 18-12/13. The committee voted unanimous 'Do Pass'. Long Range Planning also reviewed Proposition 19-12/13 and voted unanimously 'Do Pass'.

University Affairs: Dr. Elizabeth (Liz) Miller

University Affairs tried to meet, but were unable to make quorum. The committee could not recommend action on Propositions 16-12/13 and 20-12/13

Scholastic Affairs: Dr. Margaret Goehring

Scholastic Affairs met March 19th and attained quorum. The committee discussed Proposition 21-12/13 and voted unanimously 'Do Pass'.

Parliamentarian Clason asked if there was quorum for University Affairs currently present at the Senate meeting. There were 9 members of the committee present. Parliamentarian Clason then asked if the committee was prepared move to take their vote in an expeditious fashion. He then moved we adjourn the meeting of the full Senate for 5 minutes in order to allow the committee to convene a quorum and vote on the assigned legislation.

**Senate votes to adjourn for 5 minutes: 32 in favor. 5 opposed. 1 abstention.
Motion carries. Senate will reconvene at 4:48 p.m.**

4:48 p.m. Quorum re-attained.

University Affairs votes unanimously 'Do Pass'.

Vote taken by acclimation to accept the report.

Senate Votes: All in favor – 37 votes. No opposition, 1abstention. Motion carries.

Vote by acclimation to accept the reports of the Faculty Affairs, Long Range Planning and Scholastic Affairs.

Senate Votes: All in favor. No opposition or abstention.

9. New Business

Proposition 22-12/13 (Emergency). A Proposal to establish a Graduate Certificate in Cultural Resources Management, Department of Anthropology, College of Arts and Sciences (Rani Alexander, Margaret Goehring).

Senator Alexander reports this legislation has been in the works for some time now. It is going through the necessary steps, and meets all of Dean Lacey's criteria for evaluation. This proposition allows students in Archaeology, and other areas to acquire what they need for continued learning and to eventually obtain work in public land management and private firms. This needs to be emergency legislation in order to start the program in August. This is the last chance to get it into the catalogue. If this is assigned to committee, it may not go through in time to get it into the fall catalogue.

Senator Blank moves to accept this proposition as emergency legislation. Senator Rayson seconds. No further discussion.

Senate votes: One opposed; 1 abstention. Motion carries.

Proposition 23-12/13 (Emergency). A Proposal to establish a Graduate Certificate in Museum Studies, Contributing Departments: Anthropology, Art and History, College of Arts and Sciences (Rani Alexander, Margaret Goehring).

This is emergency legislation in order to get into catalogue before the deadline, so that potentially students can enroll in the certificate program in the fall.

Senator Rayson moved to accept this proposition as emergency legislation. Seconded.

Discussion – Parliamentarian Clason understands the desire to move these things quickly to get into the catalogue in order to be supported, but he does not feel that overrides our duty to the university to give it a full hearing in the senate.

Senator Rayson concurs with Parliamentarian Clason that issues need to be well vetted. However, these proposals were brought before the Graduate Council and have been extensively discussed and vetted with that body, as well as with other governing bodies within the faculty. In this case, they are meeting the spirit of the need to have in depth discussions and vetting of these proposals.

Senator Blank agrees that it would be preferable to go through committee. However, since the Graduate Council has already done a thorough investigation, he feels it can go to emergency legislation.

Senator Alexander adds these are internal approvals and would not require any new resources. There is already faculty on hand that can teach these courses. It has been thoroughly reviewed by ADAC and Grad Council.

Parliamentarian Clason withdraws his objection.

No further discussion

Senate Votes: No objection. 1 abstention. Motion passes.

Proposition 24-12/13. A Resolution to Endorse the Dissolution of the College of Extended Learning and the Creation of the Department of Interdisciplinary Studies within the College of Arts & Sciences (Soum Sanogo, Gary Rayson, Jinfa Zhang).

This bill has been through committee, and has been sent to ADAC. Vice-Chair Sanogo's report showed concern with the resolution in addressing allocation of resources. There is a companion document which has another resolution that has been amended by the Chair with consultation from Dean Slaten. The COC agreed to have the *original* resolution from the working group be assigned to committee. The resolution that has been amended will be added as a companion document for consideration by the committee. The committee will make a determination based on same documentation that was provided to the working group and decide if the charge was on target, or to change it at will, if they choose to do so.

Proposition 25-12/13. A proposition to introduce language into the NMSU policy manual describing the functions and membership of the Associate Deans Academic Council (ADAC) as a standing university board within the framework of Policy 1.05.90 of NMSU Policy Manual

Originally assigned to University Affairs. It will go back to Long Range Planning, meeting April 11th.

Proposition: 26-12/13 (Emergency). A memorial commending the New Mexico Legislature and Governor Martinez for adopting Senate Bill 115, modifying the state's educational retirement plan (Larry Blank, Gary Rayson).

Senator Blank gave an additional thank you to Senators Stuart Engle and Representative Mimi Stewart who were sponsors for this legislation. Senator Blank met with Jan Goodwin, who applauded the NMSU Faculty Senate for being so organized. This legislation was signed last Friday. Jan Goodwin suggested we follow up with a thank you. Timeliness on this matter would be well received.

Move to emergency legislation seconded. No discussion.

Senate Votes: 36 in favor, 2 opposed no abstentions. Motion passes.

Proposition 27-12/13: A memorial in support of ASNMSU resolution to recommend the use of a single clicker (Michael DeMers and Ann Bock).

This legislation comes to us through the Faculty Advisory Committee on Technology deals with the use of clickers in classes. Students are concerned about the availability and cost associated with purchasing multiple clickers.

Assigned to Scholastic Affairs, meeting April 16th.

10. Unfinished Business

Proposition 22-12/13 (Emergency). A Proposal to establish a Graduate Certificate in Cultural Resources Management, Department of Anthropology, College of Arts and Sciences (Rani Alexander, Margaret Goehring).

This is a Graduate Certificate program for Cultural Resources Management that would include courses in Anthropology, History and Geology. Courses are 18 credits, and would allow people working in CRN or Public Land to acquire continuing education credits and additional certifications, which would improve their success in the job market.

Senator Blank moves to approve Proposition 22-12/13. Seconded; no discussion.

Senate Votes: All in favor. No opposition or abstention. Motion carries unanimously.

Proposition 23-12/13 (Emergency). A Proposal to establish a Graduate Certificate in Museum Studies, Contributing Departments: Anthropology, Art and History, College of Arts and Sciences (Rani Alexander, Margaret Goehring).

This proposition will help make students more competitive in the job market. The courses contained in this program are already being offered.

Senator Blank moves to approve Proposition 22-12/13. Move is seconded.

Senate Votes: All in favor. No opposition or abstention. Motion carries unanimously.

Proposition: 26-12/13 (Emergency). A memorial commending the New Mexico Legislature and Governor Martinez for adopting Senate Bill 115, modifying the state's educational retirement plan (Larry Blank, Gary Rayson).

Senator Rayson moved to adopt the proposition. Move seconded.

Discussion: Senator Rodriguez feels we are missing parts of the conversations from the whole. He feels we are accepting cuts and deprioritizing.

Senator Blank points out that, had the governor not signed this legislation, the employer contribution rate would have stayed at 10.9%, with the governors' signature, the employer's contribution was raised to 13.15%

Senate Votes: Four opposed; 5 Abstentions. Motion passes.

Proposition 16-12/13: A Proposition to change the timeline for evaluating of Academic Administrators, in the NMSU Policy Manual, section 5.06, from every five years to every three years. (Ron McNeel, Richard Gutierrez) Assigned to University Affairs.

Current NMSU policy calls for administrative reviews within 3 years of their initial hire, and every 5 years thereafter. This proposition seeks to change the timeline to every 3 years. The goal is to validate good leadership or address concerns in a more timely fashion.

No discussion.

Senate Votes: None opposed. Two abstentions. Motion carries.

Proposition: 18-12/13. Proposal to amend the Faculty Senate Constitution to specify the re-election policy for the Faculty Senate Chair. (Larry Blank; Rani Alexander)

This legislation proposes to change the Faculty Senate constitution and clarify the re-election policy for the Chair. The most notable change being a Chair, whose normal term as a senator has expired during the year they are serving as chair, would be allowed to be re-nominated and could stand for election for a second term. The proposition would also clarify the Faculty Senate chair is limited to 2 consecutive one-year terms.

Motion regarding proposition 18-12/13: Moved and seconded. No discussion.

Senate Votes: One opposition; no abstention. Motion carries.

Proposition: 19-12/13. Proposal to amend the Faculty Senate Constitution to redefine the role of the Senate Committee on Committees and to change its name to the Senate Leadership Committee. (Liz Miller, Meg Goehring)

This proposition would change the name of the Committee on Committees, reorder priorities, and assign the committee oversight of the Faculty Senate budget.

Motion regarding proposition 19-12/13: Moved and seconded. No discussion.

Senate Votes: All in favor. None opposed; no abstentions. Motion carries.

Proposition 20-12/13. A proposition to change section 5.25.A.2 of the NMSU Policy Manual, Compensation (Gary Rayson, Liz Miller)

This pertains to the calculation for raises associated with promotion in rank. There is currently vagueness in the language. This proposition clarifies the language to specify a minimum 7% raise from assistant to associate professor and an 11% raise from Associate to Professor.

Motion regarding proposition 19-12/13: Moved and seconded.

Discussion: Senator Jimenez questioned where the money for the salary raises will come from.

Chair Ketelaar answered this is will be a fundable plan. He does not know where the funds will come from, but the Provost will know. The Provost has stated this was a workable plan.

Senate Votes: All in favor. No opposition or abstentions. Proposition passes.

Proposition 21-12/13. A memorial in support of Library funding (Liz miller)

This is the second memorial brought before the Senate for Library funding. Last year, the same request received a unanimous do pass. Only a small portion of the request was granted with one time funds. The Library has no mechanism to offset costs of materials which increase with inflation between 4% and 7% every year. They are looking to capture student fee monies and come up with a long term strategy for reallocation funds, possibly from athletics.

Motion regarding proposition 21-12/13: Moved and seconded. No discussion.

Senate Votes: All in favor. No opposition; 2 abstentions. Proposition passes.

11. Other Business

- Faculty Senate representative to the DACC presidential search committee
 - Ron McNeel, Alamogordo
The COC has nominated Senator Ron McNeel to be our representative.
- Update on Faculty Salaries
We should know by 4/03/13 whether or not Governor Martinez has supported or vetoed House Bill 2, which would only affect the .60% of the proposed 2% compensation increase.
- Presidential Search Update
This was a legitimate national search. The search yielded upwards of 70 applicants. Chair Ketelaar is proud of the work done by the search committee and of the applicants chosen.

12. Remarks and Announcements

A. FS Chair

Chair Ketelaar thanks Vice-Chair Sanogo for his service on the task force.

B. FS Vice-Chair/COC Chair

No Announcements

Parliamentarian Clason took this opportunity thank the Senate for the nomination to Chair position, and would like to impress upon the Senate his desire to do the job, and would be honored if the Senate chose him for it.

13. Adjournment

This meeting was adjourned at 5:25 p.m.