

THE GRADUATE SCHOOL

MSC 3G, NMSU 646-5746

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September 5, 2006

ANNUAL RECRUITMENT WORKSHOP

September 12, 2006

Senate Chambers, Corbett Center

8:30 am to 10 am

Breakfast served at 8:00 am

To: Recruitment staff, department heads, faculty, graduate directors and coordinators, staff and graduate students

From: Linda Lacey, Dean and Elena Luna, Recruitment Officer, the Graduate School

Re: Recruitment Workshop: *Increasing the Quality of the Graduate Student Body*

The Graduate School will offer its fifth annual *Recruitment Workshop* on September 12th. We will discuss our recruitment efforts for year 2006-2007. As usual, we will distribute our recruitment schedule at the workshop. We will also discuss funding sources to help departments recruit students to their programs. The agenda is provided below. Please come and share your ideas.

For a breakfast count, let us know how many will come from your department by Sept. 8th by sending an email to Polly Powell, papowell@nmsu.edu.

The Agenda for the workshop:

- Recruitment trip schedules
- Recruitment Strategy of the Graduate School
- Recruitment evaluation results
- Financial support to assist departments in recruitment efforts
 - a) Transportation award for admitted students (airfare only up to \$350)
 - b) Tuition Fellowship awards
 - c) Changes to the Research Cluster Graduate Assistantship
- Collaborations with Undergraduate Recruitment (Elena Luna)
- Discussion Items of the Graduate School (Elena Luna)
 - Graduate Ambassador Program---students and services offered
 - Relationship Building with potential applicants and admitted students
- Best Practices of Departments and Colleges
 - a) Dean Steven Castillo, College of Engineering---College involvement in Recruitment Activities: Best Practices
 - b) Professor Tim Ketelaar, Dept. of Psychology, using a faculty web site to recruit students:
<http://www.psych.nmsu.edu/~ketelaar/index.htm>
 - c) Dr. Donald Pepion, Recruiting Native American Students
 - d) Dr. Bobbie Derlin, Military Recruitment including Fort Bliss