MINORITY DOCTORAL LOAN FOR SERVICE PROGRAM
2012-2013

Application Deadline: March 15, 2012

General Information

The purpose of the New Mexico Minority Doctoral Loan-for-Service Program is to increase the number of ethnic minorities and women available to teach engineering, physical or life sciences, mathematics, and other academic disciplines in which ethnic minorities and women are demonstrably underrepresented in New Mexico colleges and universities.

Eligibility Requirements:

- Submit a completed application to the sponsoring institution
- Be accepted into an eligible program leading to a doctorate degree
- Be a citizen of the United States or a permanent resident alien and a resident of New Mexico
- Provide service in a faculty position at the sponsoring institution

Application Process: A complete application packet includes the following. The application and all supporting documents must be submitted to the sponsoring institution by their deadline:

- Application
- Academic Transcripts from all institutions from which you receive a bachelors and/or masters diploma
- Professional Vita
- Letter of acceptance into a doctoral program from an accredited institution of higher education
- Letter of Commitment from sponsoring institution (Must be submitted by the President or Chief Academic Officer or an appointed designee at the sponsoring institution).
- Essay (Max. 500 words): How will you use your position as a minority faculty to improve higher education?

Selection Process:

- Each sponsoring institution will develop its own criteria for reviewing and ranking candidates.
- Sponsoring institutions will submit to New Mexico Higher Education Department (NMHED) copies of complete applications and a rank ordered list of applicants for our consideration by March 15, 2012.
- NMHED will review the applications on the “under-representation” requirement in terms of ethnicity or discipline. The sponsoring institution may be asked to provide additional information on the individuals they have recommended for the program. The final decision rests with NMHED.
- The participant will sign a contract with the New Mexico Higher Education Department agreeing to repay all or a portion of the loan and any interest or penalties if the terms of the contract are not fulfilled.

Award Amounts:

The amount of the award may not exceed $25,000 per year, but the average award is approximately $15,000 per year. The number and amount of awards available is contingent upon funding. The sponsoring institution also agrees to provide matching funds to the department on behalf of the participant. The award may be renewed for up to three (3) years for recipients who enter the program with a relevant master’s degree or up to four (4) years for recipients who enter the program with only a bachelor’s degree. For each year of service provided, one year of the loan and all interest accrued shall be forgiven.

If you have any questions, please contact our office:

New Mexico Higher Education Department
2048 Galisteo Street
Santa Fe, NM 87505
Financial Aid Hotline: 1-800-279-9777
Direct: 505-476-8400
Fax: 505-476-8454
### Section 1: Personal Data

<table>
<thead>
<tr>
<th>APPLICANT NAME</th>
<th>SSN</th>
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<tbody>
<tr>
<td>PERMANENT ADDRESS</td>
<td>Date of Birth</td>
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<tr>
<td>CITY, STATE, ZIP</td>
<td></td>
</tr>
<tr>
<td>TELEPHONE</td>
<td></td>
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<tr>
<td>EMAIL ADDRESS</td>
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- Are you a New Mexico resident and U.S. citizen?  
  - Yes  
  - No  

- Are you a New Mexico resident?  
  - Yes  
  - No  

- If yes, what is the date your residency in New Mexico began: ___________________________  

- Gender:  
  - Female  
  - Male  

- Ethnicity:  
  - Anglo  
  - African American  
  - Hispanic/Latino  
  - Native American  
  - Other: _______________________________________________________  

### Section 2: Education Information

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<tr>
<th>Degrees Obtained:</th>
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<td>Major/Degree</td>
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- Have you been admitted to a doctoral program?  
  - Yes  
  - No  

  If yes, please attach a copy of the acceptance letter.  

  If not, please explain what program you will be applying to, the institution for which you are applying and when you expect to be admitted:  

I understand that the application packet will not be considered complete unless the following documents are submitted:  
- Academic Transcripts  
- Professional Vitae  
- Letter of acceptance from a doctoral program at an accredited institution of higher education (or explanation above.)  
- Letter of Commitment from sponsoring institution.  
- Essay  

I certify that the above information is complete and accurate to the best of my knowledge.
# Letter of Commitment from Sponsoring Institution

(To be completed by the President or Chief Academic Officer or an appointed designee at the sponsoring institution.)

This letter serves as a commitment to support and place ________________________________ (student name) in a tenure-track faculty position when the applicant completes their doctoral degree. Please complete the following section and submit it with the complete application packet.

What tenure-track faculty position will the applicant be eligible for? ________________________________

Name of Institution: __________________________________________________________________________

Name of Sponsoring Institution Designee: __________________________________________________________________________

Address: __________________________________________________________________________________________

City: __________________________ State: __________________________ Zip: __________________________

Please provide a brief summary of how this candidate will improve minority representation at the sponsoring institution:

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

As the sponsoring institution, I certify that we:

A) will pay the annual support fee to NMHED as agreed upon for each participant in the program;

B) will place the participant in a tenure-track faculty position upon completion of their doctoral degree;

C) will seek and arrange a mutually agreed upon placement with another in-state public post-secondary institution if we are not able to place the individual in a tenure-track faculty position upon the student’s completion of their doctoral program; and

D) understand that all arrangements are subject to approval by NMHED.

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<tr>
<th>SPONSORING INSTITUTION DESIGNEE</th>
<th>PRINT</th>
<th>DATE</th>
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</thead>
<tbody>
<tr>
<td>EMAIL OF SPONSORING INSTITUTION DESIGNEE</td>
<td>TELEPHONE</td>
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