

<i>Minutes</i>		ADAC Meeting 2 Hours, 10/28/13 Otero Room, Corbett Center	
Type of meeting: Regular Facilitator: Norice Lee Note taker: Veronica Gomez		Attending: Jim O'Donnell, Donna Wagner, Michael Zimmerman, Donna Alden, Stuart Munson-McGee, Liz Ellis, Hector Sanchez, Sonya Cooper, Monica Torres, Louis Reyes, Terry Cook, Beth Pollack, Jim Libbin, Kristian Chevrenock, Debra Teachman, Grace LaTorra, David Maestas, Joseph Lakey, Patti Wojahn, Norice Lee, Veronica Gomez	
Time Alloted (mins)	Topics		
05	Approval of Minutes – 10/14/13		
Discussion: Teachman motion, Wagner second			
Conclusions: Minutes approved			
	Person responsible:	Deadline:	
10	Faculty Senate Update	Munson-McGee	
Munson-McGee – Faculty Senate will be introducing two pieces of legislation, 1 st is the C- or better changes to undergraduate catalog and 2 nd Memorial in support on fixing the legislative Lottery Scholarship.			
20	<ul style="list-style-type: none"> Identifying our DE Students Course Numbering Update 	Fant	
<ul style="list-style-type: none"> Identifying Our DE Students We don't have a good mechanism to know who the 100% DE students are at any given time; although we do have good data at the program level. Once we figure out who those students are then we can do a better job to provide better services to the DE students. We are looking at the fees that those students pay. Some of those fees are the fees students pay for benefits when they are here. Want to get thoughts, reactions and concerns from ADAC. Ellis – students enrolled in 100% online program have online course priority. Alden – one of the problems is the lower division science classes. If we can define rules we can come up with procedures. Wagner – HSS has an online doctoral program in nursing, but the students need to come to campus once a year. The Provost has challenged the deans to put forth at least one DE program from every College. Motivation is to create a program that reaches students that are not on campus and otherwise would not attend NMSU, for example military personnel and/or their dependents. Fort Bliss is interested in DE. Pollack – how does this impact in-state or out-of-state tuition? In-state tuition eligibility is addressed in statues. Fant – does anyone have problems with capturing DE information at the time of registration? Ellis – students have to declare that they are in a DE program, but they often transition in and out of program(s). If you have questions or concerns email Dr. Fant and/or Mike Zimmerman. Want to be able to accurately identify DE students by February, looking at both grad and undergraduate. Alden will help with state by state DE authorizations to make sure we've covered all 50 states. Course Numbering update NMSU is on track to move to incorporating the state common core matrix numbering system. HED created a matrix whereby numbering is done by area of common core, for example COMM 365G. As NMSU moves forward with four letters and four digits, President Carruthers is hoping to move forward as a State. However, there are fundamental questions/concerns that ADAC has to wrestle with. For example, if we go with 4 digits we might lose the G, and how important is the G to us? Is it important or we are just used to it? Ellis thinks it is important. Wagner – might be problematic for students because they don't know that there are lists in the 			

<p>catalog for G and V courses. Pollack – it is not only students but faculty and advisors. Fant asked faculty senate representative, if there would be a problem with this. Response was yes, because students are told to take classes with G for general education and V for viewing a wider world. To demonstrate the new numbering system, Fant provided that the conversion for BIOL 111 would include a number 3 for the number of credits in the course. Fant encouraged ADAC members to think about problems, concerns, and potential resolutions.</p>		
20	STARS/U.direct update	Zimmerman, Sanchez (guest)
<p>Zimmerman introduced Hector Sanchez from Registrar’s Office. Sanchez – we have 99% of undergraduate programs encoded. Last year there were a quarter of a million audits and of those audits, students ran about 60% of them and faculty/staff ran the rest. In one month’s time 44,000 audits have been run. The busiest time is during registration. There are some draw backs, the audit does not tell student in what order to take classes. The new U.direct systems is a simple installation, but the Registrar’s office does not have the sequencing of degree plans. This work will need to be done at the college level and it will be essential to work with the departments. U.direct will be for undergrads and grads. They are forming a U.direct committee and need members from each college on campus to participate. The committee members need to be very familiar with the curriculum as “roadways” will be developed for students. Sanchez would like ADAC members to nominate a member of each department. The U.direct Committee will meet for one year and implementation is anticipated to occur in Fall 2015. Sanchez would like to have the names of anyone who they feel would be a good facilitator. Using the new system, students will be able to communicate more efficiently and effectively with their advisors; and studies show that the more an advisors and students interact in the advising process, the better it is for students, and the greater the likelihood that they will graduate. There will be a U.direct demo scheduled for ADAC in the near future. Time line: November, Sanchez need names of nominees; February implementation and first committee meeting; the system should be in place for Spring 2015 registration.</p>		
Action items:	Person responsible:	Deadline:
10	Advising	Lay (guest)
<p>Lay Distributed handout and read Concern statement. The majority of DACC developmental classes have moved to East Mesa and that is a concern on a number of levels. A number of people would like to have developmental courses taught on the main NMSU campus as an option. Libbin would like to have the ability to offer some level of developmental courses within the colleges. Advisors would like to have availability to provide services to students. Torres – it’s an enrollment management issues and she would be happy to meet with the colleges. Alden – the number of students taking developmental courses has increased. Pollack – might want to offer review sessions before students take placement tests. Usually students will pass the test (or do better) if they study beforehand. Alden – General Studies would be more than willing to offer courses at main campus. Fant – if DACC is funding the course then tuition would be DACC tuition. DACC has offered accelerated courses and they have been successful. Question arose: Is there data on how students do when they take CCDE 110N at DACC and then ENGL 111G at main campus? Fant – we are waiting for that data. There was discussion on the different teaching approaches offered at main campus and DACC for English. DACC has 4 hours face-to-face and Main campus has 3 hours face-to-face and 1 hour online. Torres asked if the [NMSU] English department would be willing to offer accelerated courses here on the main campus? The answer was yes. Norice – how do you want ADAC to response to the proposal? Lay responded that she has taken note of the meaningful discussion to assist with next steps and this should suffice. Pollack asked for a class list of students in the accelerated math, as she would like to know how these students do.</p>		
Action items:	Person responsible:	Deadline:
10	<ul style="list-style-type: none"> • ACES Math • ACES 111 Branding 	Libbin
<ul style="list-style-type: none"> • ACES Math Libbin distributed handout on Fall ACES first-semester freshman enrollment in math and English. Libbin shared that last year 10 enrolled, 1 dropped, 9 passed the class, 7 students passed the next math with a C or better and those students are now in Math 121. This semester 23 enrolled, 2 withdrew, 21 passed CCM103N. Need to get them started in math so they can pass Chemistry, Biology and Economics. Math is the problem; the first thing students need to take is math in order to get it out of the way. Students need the same instructor, the same building, the same peers for course pairing. • ACES 111 Branding 		

Libbin distributed handout on ACES students get “Branded”. Students thought getting symbolically branded was great and they also had a great time.		
Action items:	Person responsible:	Deadline:
15	Huron Report Response	Alden
Alden – the group needs to make decision to move forward or let it go. Lee – ADAC group originally felt we needed to provide response. Pollack – what were we planning on doing with response? Who is the audience? Deans. The report is very different than how it began. Cooper, if there is something we want the Deans to do then we need to state it but if not then it should not be there. Lee – we could accept this as being completed and being an information resource to ADAC. Torres so moved. Second by Pollock. Motion carried.		
Action items:	Person responsible:	Deadline:
10	ASNMSU Update	Maestas
Maestas – 1200 students attended <i>Keep State Great</i> it was very successful and also working on the CIO search committee		
10	Round Table Updates	Group
<ul style="list-style-type: none"> • O’Donnell – EMD department is seeking a formal name change. Will email document to ADAC. Department head will attend the next ADAC meeting. Fant – proposal needs to come to ADAC and Faculty Senate at the same time. • Zimmerman – effective November 1st the Registrar’s office will no longer provide the “pink form.” This change will provide greater flexibility, including the type of paper it can be printed on. An email will go out with more information on this change. The Enrollment Verification Form was also revised. • Alden – thanked everyone for their kindness during her time on ADAC. • Ellis – there is a proposal for new minor between Engineering and Business and it will likely be on the next ADAC meeting’s agenda. • Pollack – thanked Alden and Teachman for their ADAC service. 		
Adjournment. Motion by Pollack, Second by Wagner. Meeting adjourned at 3:06 p.m.		