

# ADAC Meeting Minutes

March 9, 2015

Milton Hall, room 85 2 hr.

**Type of meeting:** Regular

**Facilitator:** Sonya Cooper

**Notes:** Mari Aguilar

**Attending:** Kathy Brook, Mike Lilley (guest), Stephen Lopez (guest), Andrea Orzoff (guest), Mary Ellen Keith (guest), Hiram L. Davis (guest), Donna Alden (guest), Lisa Warren (guest), Norma Palomino, Monica F. Torres, Lou Reyes, Terry Cook, Shelly Stovall, Rene Guillaume, Enrico Pontelli, Greg Fant, Norice Lee, Tim Ketelaar, Jim O'Donnell, Cassandra M. Lachica-Chavez, Pam Jeffries, Harry Sheski, Andrew Nwanne

Time:	Agenda Item:	Attendee:
1:00 PM	Call to order	S. Cooper
5 mins	<b>Approval of Minutes –February 23, 2015</b>	Group
Motion to approve by K. Brooks, Seconded by L. Reyes, Motion Approved.		
15 mins	<b>Counseling Clinic in the College of Education</b>	C EP, Interns, J. O'Donnell
C EP interns presented some handouts regarding The NMSU Community Mental Health & Wellness Clinic and the services it provides. Some of these services include counseling and therapy, assessment and, other mental health services. Presenters strongly encouraged this group to promote these services with their department heads, faculty, and students. The group commented that the Counseling Services Director is working towards including this in the syllabi. S. Cooper asked if they had other ways of promoting this information. They responded that they are willing to come to the colleges and present to classrooms and to different groups.		
20 mins	<b>Revision to the Freedom of Expression Policy 3.63</b>	Presentation by sub-group of President Carruthers' Free Speech Task Force, L. Warren
Hiram Davis introduced members of the Free Speech Task Force Committee and presented a Memorandum of the Proposed Revision to Policy 3.63 (Freedom of Expression). He explained that the task force had been created by President Carruthers in response to claims by students that NMSU officials had violated their right(s) to freedom of speech. He provided a brief overview of the Executive Summary and a draft of the Revised Policy which is a new policy to replace both Policies, 3.63-Freedom of Expression and 3.86-Political Activity. M. Lillen explained that this is a policy generated about 10-15 years ago and that it focuses on outdoor exercise of free speech. The new policy deals broadly to situations that are going to occur in the university. N. Lee asked who is developing the procedural guidelines and when will those be developed. D. Alden answered that members of the Task Force will be creating those procedural guidelines and that anyone that is interested can help create them. L. Blank commented that Faculty Senate has drafted a memorial in support of this work, and it will be heard on the government affairs committee meeting on April 2 <sup>nd</sup> . Different scenarios of forums: public forums, non-public forums, limited public forums and restrictions on expressions for special situations were discussed. D. Alden commented that this group has recommended President Carruthers that there be a vast amount of training before this gets implemented. Both ADAC and the Free Speech Task Force Committee members agreed that this is an informational proposal to obtain support. The proposal will then be presented at ADC then to Regents. S. Cooper commented that ADAC would like to read through it before casting a vote of support. Members of the Task Force asked for feedback or questions. Feedback and questions can be sent to freespeech@nmsu.edu. ADAC agreed to give feedback prior to April and give approval for support, if so voted, prior to May.		

10 mins	<b>Proposed Faculty Senate Legislation to Reduce the Minimum Number of Credit Hours to 120 From the Current 128.</b>	L. Blank
L. Blank brought back Senate Proposition 21-14/15 A Proposition to Change the Undergraduate Catalog and Other Documents to Reduce the Minimum number of credit hours to 120 from the Current 128. The Proposition reflects the language that ADAC asked to be changed at the previous meeting. K. Brook asked who would approve the process of creating and approving the change for a degree that requires 120 credits? G. Fant responded that the College Faculty would be able to approve. There was a discussion on which colleges will be able to implement a 120 degree program.		
Motion to approve by S. Cooper, Motioned seconded by K. Brook. Motion approved		
10 mins	<b>Revised Policy Section 6.82</b>	L. Blank
L. Blank brought a Proposal to clean up Section 6.82 of the NMSU Policy Manual. He commented that Norma Palomino noted some corrections and therefore the proposal is not ready. He will have the Registrars, Graduate School and anyone else to specifically go through this document and correct any errors. M. Torres commented that she also has some questions and she will bring them to his attention. Discussion tabled.		
5 mins	<b>Prop 17-14/15: Policy changes for the Faculty Grievance Review Board</b>	L. Blank
L. Blank is bringing Proposition 17-14/15 back to ADAC for a final vote. Proposition has been cleaned up several times. He commented that Proposition has been approved by Faculty Senate and he is hoping to have ADAC approval to take it to ADC.		
M. Torres motioned to approve, seconded by Jim Libbin. Motion approved		
10 mins	<b>Prop 26-14/15: Amend Constitution to change number of Community College senators</b>	L. Blank
L. Blank presented a draft proposal to Amend the Senate Constitution to Increase the Number of Senators of the Community College from 4 to 10 as well as increase the total number of Senators from 60 to 66. Currently the Community Colleges have 5 Senators; one is reserved for a non-tenure track and the other 4 can either be non-tenure or tenure-track. He commented that he is bringing this item for discussion only. Also, that the Proposal has not been formally introduced but will be so at the Faculty Senate Leadership Committee on March 31 <sup>st</sup> with vote April 1. L. Blank suggested an alternate possibility of another mode or a mixed model to show the shared governance with the Community College in case this fails. Something that is specific for the Community College. He also commented that some Individual community colleges have their own specific Faculty Senate. He mentioned that this proposal requires a 2/3 votes of the faculty members. M. Torres commented that Community College Faculty are working making their own systems of shared governance more systematic and that as long as NMSU Academic Policy has implications for all the colleges, then it seems that there should be some representation at Faculty Senate. Also, that one of the positive things of this proposition is that they are trying to moderate by giving 6 seats and not taking seats from someone else. H. Sheski commented that they are encouraging faculty to develop structures internally to participate in a constructive way. He also mentioned that it will be a challenge to have the time of individuals/due to budget restrictions. L. Blank responded that they are working on getting audio visual at Faculty Senate in the future. [A. Nwanne: please insert your comments. Hard to hear on recording] L. Blank commented that this is not an ADAC matter, it is a Senate Constitutional membership matter. The item may or may not need to go through ADAC.		
10	<b>Basic Skills</b>	R. Carstens
R. Cartens presented a handout regarding follow-up to a prior meeting discussion concerning basic skills requirements. He proposed edits to the Basic Academic Skills section of the current catalog which requires all students to demonstrate basic academic skills in both English and Mathematics to ensure that they have the abilities to succeed in upper-division courses numbered 300 or higher. He commented that catalog consists of three separate web pages and that changes to the other web sites will be drafted later. There was a general discussion on how the different colleges are making an effort to have their students meet the requirements as well as ways to make this change flagged INB Banner. G. Fant asked if every Freshmen takes English and Math will there be capacity? B. Pollack responded, yes. There was a general discussion regarding Basic Skill and General Education being two different requirements. ADAC group agreed to review document further and get feedback through e-mail before going to Faculty Senate. Item will be brought back to ADAC's next meeting.		

**L. Blank**-Him and the Provost are co-sponsoring senate legislation that will require midterm grade reporting for all 100 level and 200 level courses. He will circulate the preposition and talking points.

**K. Chervenock**- International Programs, April 1<sup>st</sup> is the deadline for out-of-state tuition waivers. Each Department can submit one or two newly admitted undergraduate or graduate students. Department can submit to Mary Jaspers at [marjaspe@nmsu.edu](mailto:marjaspe@nmsu.edu)

**S. Stovall**- There are 198 registered for the NM Higher Education Assessment and Retention Conference. Most of people registered are full day and about 50 are undergraduate students.

**N. Lee**-Midterm Madness on Thursday, March 12, stop by Zuhl Library.

**C. Lachica-Chavez**-Provided a handout on changes to transfer credits to make the process consistent from college to college. Asking this group to provide feedback.

**P. Jeffries**-Action planning engagement on april 29<sup>th</sup> and 30<sup>th</sup> on re-assess or assess INB Banner on their current processes. They are currently working on the agenda. Will send an agenda as well as a survey with a link and will go from there.

**H. Sheski**-Stu Munson-Mcgee is going to be making a visit to the Grants Campus on March 20<sup>th</sup>.

**No other items**