

# ADAC Meeting Minutes

April 27, 2015

Milton Hall, room 85 2 hr.

**Type of meeting:** Regular

**Facilitator:** Sonya Cooper

**Notes:** Mari Aguilar

**Attending:** John Walker, Ryan Carstens, Kathy Brook, Shelly Stovall, Larry Blank, Greg Fant, Jeff Hackney, Kory Keyes, Jim O'Donnell, Terry Kellner, Terry Cook, Norice Lee, Norma Grijalva, Beth Pollack, Jim Libbin, Harry Sheski, Andrew Nwanne, Cassandra Lachica-Chavez, Joe Lakey, Tim Ketelaar

Time:	Agenda Item:	Attendee:
1:00 PM	Call to order	S. Cooper
5 mins	<b>Approval of Minutes –April 13, 2015</b>	Group
Motion to approve as amended by K. Brook seconded by J. O'Donnell. Motion Approved		
15 mins	<b>Update on Math Placement Examination (MPE)</b>	B. Pollack, J. Lakey
J. Lakey explained that there are minor modifications that the Math Department wants to make to the initial math placement table that is currently being used. The table has not been updated since 2010. They are trying to establish new reasonable guidelines to increase the number of students that place into Math 120 as well as, reduce the number of classes they take if they place in developmental classes. B. Pollack asked this group for approval to make the necessary changes in INB Banner to correlate with the new table's guidelines.		
<b>Action Requested:</b> B. Pollack commented that she will forward the new table to J. Hackney, ADAC's representative for Advisor's Council, for him to pass along to his group. B. Pollack also asked for the form to have an updated date of the current version.		
10 mins	<b>Policy 6.82 Majors, Minors, Concentrations, etc.</b>	L. Blank
L. Blank circulated the revisions to the Policy 6.82 Majors, Minors, Concentrations, etc. Consistent with the changes made by this group from the last meeting. He explained that it is now clear that only degree, majors, minors, and concentrations will appear on the student's transcript. He also commented that he added a short section related to non-transcripted terms. He has also re-organized the document to follow a more logical order as well as deleted those sections that dealt with those non-transcripted terms and collapsed them into a short statement. He also circulated last week several comments and suggested changes that came from the Registrar's Office to consider. Discussion regarding CIP codes, any Title IV eligible programs are submitted to the Director of Financial Aid for review and approval, and graduate certificates courses be numbered 450 or above. G. Fant requested that the non-transcripted terms list be reduced so that it is clear to students. C. Lachica-Chavez strongly suggested limiting the number of names used on these non-transcripted terms as well.		
<b>Action Requested:</b> Review document and come ready to approve at the May 11 meeting. ADAC Agreed that L. Blank insert the suggestions made by the Registrar's Office for review at the next meeting as well.		
10 mins	<b>Summer Course Overloads</b>	K. Brook
K. Brook inquiring about the experiences for request for summer overloads. Recently, student overload requests have been increasing. ADAC overall discussion was that each college handles overload requests based on a case by case basis.		
<b>No Action Requested.</b>		

L. Blank—The two nursing certificates that were discussed at the last meeting have been put on the agenda for Faculty Senate as emergency legislation on Thursday, May 7, 2015.

T. Cook—Friday and Saturday there was New Student Orientation and 321 students were advised and got registered, they will be debriefing with the academic advisors to obtain feedback. Please e-mail her if there is any feedback from this group.

S. Stovall—The Provost Research Scholars are presenting their research at the Teaching Academy this Thursday at 2:30pm. She will be sending that information through e-mail for the ADAC group to forward and consider attending.

T. Ketelaar-The Honors College held its 20<sup>th</sup> Anniversary Undergraduate Research Creative Arts Symposium and over 100 students participated. Also, Katie Young from the Department of Biology won the prestigious Fulbright Scholarship.

G. Fant—Has forthcoming data on Distance Education. Advising the group to red flag any DE students from Alabama state.

Legislature and the Governor signed the NC-SARA into law. The President has reached to HED and offered to co-chair a state wide task force on moving this forward. His proposal to HED was for him to co-chair with the Community College President. G Fant will be sending a link to the general and common core transfer curriculum on the five areas. Each area has a link that will have a matrix and in each of the matrices there is an NMCCNS. He asked this group to look at this closely and start thinking on how that might impact if they move forward. N. Grijalva commented that this has to be implemented by August 2017.

C. Lachica Chavez—Be careful on doing course overcapacity due to room space limitations.

Norice Lee—There will be an open forum for the Associate VP for Enrollment Management. Will send an e-mail with the details.

J. Libbin—The Department of Animal and Range Sciences has developed a new minor. The minor is called Human Animal Interaction.

3:19pm

B. Pollack Motion to adjourn meeting, seconded by S. Cooper. Meeting Adjourned