

# ADAC Meeting Minutes

November 9, 2015

Milton Hall, room 85 1 hr.

**Type of meeting:** Regular

**Facilitator:** Beth Pollack

**Notes:** Dana Hassall

**APPROVED**

**Attending:** Gary Rayson, Kathy Brook, David Smith, Mark Cal, Elizabeth Leatherman, Norice Lee, Enedina Vázquez, Jeff Hackney, Teresa Keller, Denise Esquibel, Dana Halsall, Bill Serban, Jerry Hawkes, Rolfe Sassenfeld, Norma Grijalva, Greg Fant, Ed Pines, Andrew Nwanne, Beth Pollack, Kristian Chervenock, Monica Torres, Kori Keyes, Debbie Giron

Time:	Agenda Item:	Attendee:
1:00 PM	Call to order	N. Lee
	<b>Approval of October 26, 2015 Meeting Minutes</b>	Group
Motion to approve, K. Brook. Second, J. Hawkes. Minutes approved.		
15 mins	<b>Graduate School</b>	D. Esquibel
<p><b>Deadlines for Spring 2016</b> – for the fall 2015 term, 72 exceptions for extensions of deadlines or late applications were submitted, only 52 were approved. The Grad School is being firm regarding deadlines because if they are not, it creates too much stress for the Graduate School staff and the Registrar staff. Spring 2016 deadlines will be adhered to. Late exceptions will be far and few between. If Grad students think they are graduating it is best to have them submit an application. If they do not meet requirements, their application can be moved to the next semester rather than try to get a late application approved.</p> <p><b>Probation students</b> – A list of Graduate probation students went out to the Academic Deans. These students have a GPA of less than a 3.0 and are on either academic sanction 1 or 2. Students on this list who did not attend the mandatory meeting regarding their academic performance will have a registration hold on their account until the Grad school receives a memo from their advisor or Academic Dean stating the student’s academic plan to graduate with at least a 3.0 GPA.</p> <p><b>Honors ceremony</b> – a notice was sent out to all Grad student graduating this Fall with a 4.0 and they are invited to the Graduate honors ceremony where they will receive their honors cords and be recognized for their dedication to their work. The cords are provided by the Grad School, the students do not have to buy them. Students do need to RSVP to attend the ceremony.</p> <p><b>Joint dual pathways</b> – In working on cleaning up the Graduate catalog, they are finding a lot of discrepancies in the dual/joint pathways. They are asking for assistance cleaning up the language and cleaning up the programs so there are no credit hours being applied to both a Bachelor’s degree and a Master’s degree. There must be clear, defined lines in these programs. K. Brook asked for something in writing, defining what exactly the Graduate School wants with these programs. E. Vázquez pointed out a joint degree program through the college of Education that was recently submitted and approved where course were used for the Bachelor’s and Master’s. Those degrees will have to be reviewed also.</p>		
30 mins	<b>College of Engineering</b>	R. Sassenfeld
<p><b>Master of Engineering discussion and vote</b> – B. Pollack raised concerns about budgeting and the cost of the program. She also pointed out that Graduate students cannot grade other Grad student’s work. K. Brook said it seemed odd to vote on a program without an actual curriculum. G. Fant advocated for the program, he believes there is a market for the degree and the college needs the degree to stay competitive. After more discussion, R. Sassenfeld moved to vote on the proposal, amended to state Graduate students will not grade other Graduate students work. E. Vázquez seconded. The proposal was approved with 9 in favor, 1 opposed, and 2 abstentions.</p> <p><b>ECE minor in Smart Grid</b> – The new Computer Science / Electrical Engineering Smart Grid minor was presented for information only. The minor is part of the iCREDITS grant proposal funded by NSF and aims to attract current CS and EE students. A total of 28 credits are required for the minor but students in either of the home departments should only need 3 or 4 additional courses</p>		

to complete the minor.

**VWW proposition progress** – It became apparent during a recent University Subcommittee meeting that there was no real data on VWW. Engineering reviewed their outcomes and R. Sassenfeld shared their information. A discussion regarding the merit of VWW courses followed. He closed urging Academic Deans to speak to their Senators and encourage them to vote in the interest of academic freedom.

45 mins	<b>Deputy Provost Updates</b>	G. Fant
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The Board of Regents added a Student Success Committee last Summer. They are focused on many of the same things Academic Deans are (enrollment, retention, graduation) so G. Fant will share items from the Committee as they come up. A report was given at the last meeting on the progress of working toward 120 credit hours: ACES 10 degrees; A&S 14 degrees; BUS 7; ED 0; ENG 2; HSS 0. If that number is high for your college, please talk to your Dean. If the number is low, it is not an issue. G. Fant requests the colleges bundle their changes to the catalog language together and present them to ADAC electronically so they can be voted on at the next meeting on **Dec 7<sup>th</sup>**.

10 mins	<b>Round Table Updates</b>	Group
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**N. Lee** – 2016 calendars are available for \$10.00 at the Library. The Library secured full access to the Institute of Electrical and Electronics Engineers / Institute of Engineering and Technology Electronic Library (IEEE/IEL) database package.

**B. Pollack** – the Nov 23rd ADAC meeting is canceled, the next meeting will be Dec 14<sup>th</sup>.

**K. Keyes** – the Deadline for 5 year deletion is this Friday.

**K. Chervenock** – Mary Jaspers retired, he will be filling the role in the interim. Putting together a J1 Scholar website. Study abroad numbers are good and incoming international students continue to be good.

**J. Hawkes** – D and F college of ACES students will no longer be able to self-advise.

**T. Keller** – HSS hosting the HLS during their site visit.

3:00 pm	<b>Meeting adjourned.</b>	
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