

## **Academic Dean's Council, October 27, 2015**

### **1. Compliance (Peña)**

- 100% of regular employees not on leave completed training
- Non-regular employees: Student, temp, faculty and staff
  - Student employees: Some are temporary (for just a project)
    - Proposal: Managers can determine for undergrads which trainings they need (data security more important for some than others, all perhaps need harassment prevention training)
    - Send comments and feedback to Provost
  - Temps: Is there a chance temps did not understand that they needed to comply? (They all got the same email)
    - Request that another email go to temps. Focus efforts on GAs and faculty, send this week

### **2. Security and file types (Roberts, Grijalva)**

- Recent email incident: propagated to 10 emails from contacts and sent virus. Virus had a key logger and multiple other payloads. Only fix was a system rebuild. 0 day attack: not on any virus checkers. File was labeled zip but was actually an executable file.
- Most people use cloud: 50,000 versus 3,000 on exchange.
- Attachments with .pete extension will go through; many other extensions will result in a non-sent email. Local exchange allows direct talk; viruses can propagate this way because there is no filtering. This affects only local exchange users.
- Emails with attachments can be sent to nmsu.edu (not ad account)

### **3. Minutes approved**

### **6. New Business**

- Deans role in meeting settlement requirements: Required to post FMLA rules. Part of court order includes posting in workplaces.
- Notices went to building monitors, then to deans.
- Rene Yoder or Andrew Peña are coordinating. Andrew is compiling photos of bulletin board locations.
- Training: All academic administrators need FMLA training. At 100% compliance. Also at 100% for HR liaisons. Compliance for online training also very high. About 100 supervisors still have to sign up for this.
- Posting certification will last for 3 years. Training: Full training needed for all new supervisors. All else need annual refresher (under design). Other high-risk content is possible for department head training.
- Buildings with no primary offices need no posting. (Not needed in hog barns).
- People on leave of absence, people not yet started all will complete this upon return.

### **4. Standing reports**

- **Enrollment:** Completions, Calling campaign for registration is coming up. Recruitment for fall of 2016. Emailing for PA scholarships (December 9 deadline), National Merit, etc. Picnic for ECHS: Many eligible for Aggie Pathway.
- **Faculty Senate:** FGRB policy being reviewed; close to closure. P&T review committee in 4 groups: policy, changes to admin procedures and rules, material to performance reviews, allocation of effort form consistencies. Upcoming legislation: 6.82, Basic skills, VWW, Name change from CEP for master's program, revised ex-officio membership list, lengthening time between classes from 10-15 minutes. Committee decided to table for further consideration.
- **ADAC:** October 12 and October 26 meetings. Discussion about: HLC writing teams, deactivating courses, majors and minors, VWW proposal. Grad school: 54 students on sanctions compared to 122 last year. How to dismiss students? Also Faculty Enlight and Master of Engineering program. 6th Friday grading report. Temporary faculty and compliance.

## 5. Old Business

- **Revision to 6.82:** Change LC Campus to University campus (Vice versa)
  - Revised consistent with policy 1.10
  - Motion and seconded, approved.
- **Basic Academic Skills catalog language:** Last paragraph allows a student working with an advisor to have an exception. Community college concerns regarding associate degrees. Math requirements differ for applied and non-applied degrees.
  - Requesting more clarity on "appropriate advisor."
  - Students have a hold already until they meet basic academic skills for 300-level classes.
- **Update on move to 120**
  - ADAC requested clarity regarding 6.82
  - Changes in process occur after program changes are reviewed by departments and deans offices.
  - ADAC proposal: Colleges move programs en masse to ADAC. Packaged by college as a group. Catalog language is what needs to be approved. Business college: Enough electives to go to 128 will change to 120.
  - Degree maps need to be updated.
  - Policy is clear: Programs that need to be over 120 can be over 120. This is a faculty decision. That said, even programs with accreditation concerns are looking at move to 120. Nursing cannot move because of state programs (NMNAC regulations).
  - January edits to catalog can get into following year catalog.
  - Would Chancellor consider making policy provisional?
- **Science Fair:** Avis James from A&S will lead with staff from Engineering
- **Burrell Program:**
  - Burrell reserving 25 spots for freshmen students entering in NMSU 2016. Will have LLC open to other students. Deadline for applications will be January 15. Students will be brought to campus in spring. Open to people throughout US.
  - Not obligated to Burrell until senior year. Not limited to major.

## 6. New Business

- **05-15/16 Viewing a Wider World:** Engineering degrees map onto baccalaureate experience outcomes fairly well. VWW does not assist in the BE. Assessment by ABET confirms the BE value.
  - UNM increased by 900 students after implementing 120-credit degrees.
  - Reviewed last 3 years of exit interviews: VWW never mentioned as best courses; occasionally mentioned as worst.
  - 35 credits required by statute in New Mexico. Add 2 VWW and NMSU students have to take 41. We are third highest among peers.
  - Department heads support VWW. Concern about loss of SCH, faculty lines.
  - Timing: Should we wait for overall gen ed revision?
  - Lower level gen ed requirements focus on numeracy and literacy. VWW hits diversity and interationalization from V2020. Supporting VWW says we really do support these.
  - This is informational.

## 7. Updates

- Provost Howard: HLC training on Open Pathway reviewing
- Discussion included: writing evidentiary statements; shared governance (faculty role, administration role; governing board role); program quality (especially online, face-to-face, or distant location; quality of program despite modality). General education role; faculty qualifications and quality; role of learning assessment and continuous improvement in all programs; allocation of resources and alignment of resources. (Financial stability can kill an institution, as can assessment (lack of).
- November visit (first or second week). HLC forgives problems we are addressing.

### Other updates

- 400 students to lunch at Honors College.
- Lyndsey Redman is a finalist for a Rhodes Scholarship.
- TETWP door decorating in A&S: Art won, then Military Science and Comm Studies.
- HSS had a winning float.
- Great homecoming.

### Attendees

D. Howard  
 N. Kellner  
 J. Libbin  
 D. Wagner  
 V. Chaitanya  
 C. Slaton  
 L. Reyes0  
 E. Titus  
 S. Munson-McGee

B. Pollack  
 S. Stovall  
 J. Bosland  
 B. Montoya  
 M. Chaiken  
 S. Stochaj  
 K. Boberg  
 G. Fant  
 G. DeNocchea

J. Hoffman  
 mmm  
 L. Ellis

### Guests

A. Pena  
 N. Grijalva  
 J. Roberts