

## Academic Deans Council, February 2016 Minutes

### 1. Approval of minutes: approved

### 2. Master's in Clinical Psychopharmacology, De Necochea

- Summary details in proposals.
- Residents in program are already practitioners.
- Considering collaboration with Burrell
- Pre-req is doctorate degree and licensure in psychology

### 3. President's Higher Education Community Service Honor Roll, Boberg

- Administered by Corporation for National Service. Requires data and stories.
- 5 of our peers are on this; only 2 states are not part of this (NM and Hawaii)
- Part of HLC criteria (3E3)
- Needs help with 3 stories
- University is disqualified if >1 application received.

### 4. Correspondence Course Review, Bussmann

- Reviewers looked at analytics.
- Flags: 3 or fewer hours in course are getting additional attention
- Courses reviewed are M70-M79.
- No Fin Aid allowed for correspondence courses: Accreditors look at this and we need to ensure we are clean on this.
- This will be done every semester.

### 5. Standing Reports

- Enrollment and Commencement, Montoya
  - Thanks to all who contributed to Conroy Scholars Honors Day, Aggie Experience
  - Applications are up ~11%, admissions are down, in part because of Parchment complications (meeting with them next week)
  - Questions about college data: refer to SAEM
  - Personal contact with students from colleges is very important -- work the Apply-Admit-Enroll reports
  - Have about \$75K in EM funds for mini semester courses. Online and general are emphasis.
  - Next fiscal year: Enrollment management funds less; SAEM can help with Ad Astra data as a resource
  - Commencement: Integrate students into their colleges as a way to encourage students to stay. Supported by Grad Council, Grad School.
  - Admissions at MESA day and will be invited to Robotics Day in the future.
  - ACES had good feedback on Aggie Experience
  - Conroy Scholars: Had 10 visitors. Programming included orientation, visits with current students, breakfast with colleges; paired with faculty from their interest areas in labs, studios, offices; campus tour, lunch, Fin Aid, etc.
- Faculty Senate, Munson-McGee
  - Chris Brown is incoming FS Chair
  - Passed approvals of
    - Transcribed academic accomplishments;
    - Memorial asking for more time between classes;
    - Master of Engineering Program
    - 49 programs moving to 120 credits: 2 more coming up for consent agenda
  - P&T pending: postponed based on General Counsel; seeking compromise on this.
    - Separating performance review and P&T
    - Big changes to external review to identify who will be appropriate to avoid conflict of interest
    - Clarified allocation of effort form: 4 sections only (teaching, scholarly activity, outreach, service). Leadership will be a subcategory of each area.
    - This will be approved under new version of 1.10

- Colleges have leeway to break areas in allocation of effort form into categories.
- Funded research will be a sub category of scholarly activity.
- Administrative activity is part of service; or could be that Allocation of Effort applies to only faculty appointment. Or admin is equivalent to x% of teaching and advising.
- Discussion: Associate Professors as department heads who return to faculty or make other service commitments. College can adopt regulations to award tenure and promotion based on leadership. Distinguished between problems with university policy and college policy and department policy. ADC will have feedback on new P&T policy.
- Boyer's idea: faculty should be rewarded for what we ask them to do.
- Authors will be nucleus of people facilitating review of college and department criteria.
- ADAC, Cooper
  - Will continue consent agenda items for 120 credit programs. Catalog will reflect new programs. Several programs will have a phased approach and might not be able to reach 120. Proposals are still being written, and phased proposals are being written to reflect this.
  - HLC is influencing agenda of ADAC meetings.
  - Presentation on tracking of students on website (will not be anonymous)
  - MOUs are going on the website, as are articulation agreements
  - Revising academic integrity practices to streamline and make consistent.
  - Course changes can take an 18-month delay to get into the calendar.
  - Where is policy on minimum class sizes?
    - College can set a minimum class-side policy
  - Banner sets a minimum and sends out a small class list report (fraught with errors: thesis classes, cross listed reports, etc.). Judy can change parameters for small class report.
  - Small class protocols in Ed colleges.
- HLC Update, Stovall
  - Teams are moving along and have shared outlines. Associate Deans are helping with this.

## 6. Provost's Comments

**Statewide general education steering committee:** second week next week. ID skills, then content, then curriculum. Members: Stu, Mark Walker,

- Meta Majors: Jennifer Hodges has been a great lead on this.
  - 8 meta majors have been identified: Business, Science and Engineering, Behavioral, Communication and Expressive Arts; Applied Health, Teacher Education, Life Sciences, Social Sciences and Humanities
  - Volunteers are working on year-1 maps and will meet again March 7.
  - Need to get these back to faculty through ADAC and hope to roll this out for new year.
  - Intent: 30 credits that can apply to degree
  - Move FSTE to Life Sciences
  - Will work with Registrar's office to develop codes
  - Need to figure out policy statements quickly. Meta majors can live in most appropriate college, but for this year you will be in A&S

## 7. BCJ proposal: approved unanimously

### Attendees

D. Howard, mmm, S. Stovall, D. Smith, E. Titus, D. Pope-Davis, S. Stochaj, D. Wagner, j. Hoffman, L. Reyes, J. Libbin, K. Boberg, L. Vazquez, M. Chaiken, S. Bussmann, B. Montoya, S. Cooper, E. Pontelli, S. Munson-McGee, G. De Necochea, C. Brown, J. Bosland, N. Kellner.

**Guests:** S. Bussmann, G. De Nocechea, C. Brown