

Academic Dean's Council Minutes February 24, 2015

1. Faculty Senate Report (Stu Munson-McGee)

- **120 Credit Degree Minimum:** ADC will vote electronically. All our peers are at 120, including UNM. Legislatively, we could be compelled to do this.
- Implementation is targeted for 2016–2017 catalog (will need updates in a year to make changes to this catalog).
- Some programs state that students need to take enough credits to get to 128.
- Other propositions: 1. Increasing reps from community colleges to 10. Small community colleges will have about the same ratio of Faculty:Senator (11:1); DACC still >20:1. 2. Freedom of Expression Task Force Policy and revision to policy 6.82 are pending.

2. ADAC Report (Sonya Cooper)

- Happy Engineers Week!
- Recent discussions: Proposed withdrawal policy, course alignment and numbering, ability to pull grades from Canvas to Banner (discussion on making this a mandate), policy on 120 credit for degrees, DACC re-organization.

3. DACC Reorganization (Monica Torres)

- Rationale: concern over health programs and their accreditations.
- Looking to streamline and develop better articulated programs.
- Costs: 3 faculty salaries from 9-month to 12-month status, plus creating a dean's salary.
- Pre-requisite: Do not jeopardize transferability aspect of programs.
- Faculty input: Monica Torres visited Faculty Council 4 times, held 6 open forums and solicited email comments. Fora well attended, email input incorporated.
- Faculty Senate will want to understand that DACC faculty want this.

4. Career Services (Tony Marin)

- Working on 6 initiatives (handout) and draft version of a brochure.
- ~30% of all NMSU Aggies have Career Manager accounts.
- Looking for career services professional in each college to push info to students.
- Partnering with IA regarding surveying students about placement.
- Deans Chaiken and Morehead both thanked Tony for the work of his office.
- Job placement survey – How to get good employment information. Legislators are interested in knowing how many students stay in New Mexico after graduating (answer = 15%). Email address expires after a year.
- We have little influence to get this information from students.
- As feds move toward accountability, this will become increasingly important. Alumni is one route to get this information.
- Guess that about 50% students use the services offered by CS
- CEP needs to have employment stats on websites. This information is increasingly expected, especially among accredited programs. This also has the attention of the Regents.

5. Space Management Changes (Greg Walke)

- Announcement from Provost and SVPAF is coming
- The plan is to begin every space change with request to space management: We are considering a space change. Somebody will be in contact within 24 hours).
- Does not apply to remodels, furniture rearrangement, etc. This is all related to our requirement to report to state and federal government regarding space utilization.
- Approval of space use goes through space committee.

6. Foundation and Development Officer

7. Retroactive Withdrawal Policy

- This helps us address issues regarding students who try to just make classes just go away.
- Approved by ADAC, Introduced to Faculty Senate next week.
- Still includes complete cancellation option.

Space Committee

- Change of use (Example: from faculty office to conference room or grad student space).
- Plan to have training this spring on how to accurately describe space (issues like research space, instructional space, etc.); March 1 is target date for implementation.

8. Comments

- **SaVE act training** — ~about 1,900 people need to complete mandatory training. A policy that makes this a requirement might require union contract re-negotiation.
 - Reminders will be sent from HR with copy to faculty, targeted to non-completers.
 - All Athletics have done this (hosted through office for collective training).
- **Mini-Dean's meeting**
 - Advising freshmen — will have new process. Each adviser has 300 freshmen. Colleges can discuss with the Provost willingness to manage this. This discussion will be at Mini-Dean's meeting. Agenda item: How can colleges do this more effectively? Can use current advising staffing for this.
 - Discussion: Role of faculty was too minimal (underutilized).
 - There is research on intrusive advising. Advising centers need this training too.
 - Grading: This will be done through pulling the grades into Banner from Canvas.
 - Paper back-ups are an option — CAMP, TRiO, Greeks, Athletics all collect paper grades.

Attendees

E. Titus, G. Fant, D. Howard, M. Munson-McGee, L. Reyes, C. Menking, J. Bosland, C. Slaton, S. Cooper, K. Rumford, J. Hoffman, L. Vazquez, D. Wagner, M. Morehead, M. Chaiken, S. Munson-McGee, B. Montoya, R. Jacques, D. Thompson, K. Boberg, N. Kellner

Guests

T. Marin: Presenter; M. Torres: Presenter; G. Walke: Presenter