

## **Academic Dean's Council Minutes February 24, 2015**

### **1. Faculty Senate Report (Stu Munson-McGee)**

- **120 Credit Degree Minimum:** ADC will vote electronically. All our peers are at 120, including UNM. Legislatively, we could be compelled to do this.
- Implementation is targeted for 2016–2017 catalog (will need updates in a year to make changes to this catalog).
- Some programs state that students need to take enough credits to get to 128.
- Other propositions: 1. Increasing reps from community colleges to 10. Small community colleges will have about the same ratio of Faculty:Senator (11:1); DACC still >20:1. 2. Freedom of Expression Task Force Policy and revision to policy 6.82 are pending.

### **2. ADAC Report (Sonya Cooper)**

- Happy Engineers Week!
- Recent discussions: Proposed withdrawal policy, course alignment and numbering, ability to pull grades from Canvas to Banner (discussion on making this a mandate), policy on 120 credit for degrees, DACC re-organization.

### **3. DACC Reorganization (Monica Torres)**

- Rationale: concern over health programs and their accreditations.
- Looking to streamline and develop better articulated programs.
- Costs: 3 faculty salaries from 9-month to 12-month status, plus creating a dean's salary.
- Pre-requisite: Do not jeopardize transferability aspect of programs.
- Faculty input: Monica Torres visited Faculty Council 4 times, held 6 open forums and solicited email comments. Fora well attended, email input incorporated.
- Faculty Senate will want to understand that DACC faculty want this.

### **4. Career Services (Tony Marin)**

- Working on 6 initiatives (handout) and draft version of a brochure.
- ~30% of all NMSU Aggies have Career Manager accounts.
- Looking for career services professional in each college to push info to students.
- Partnering with IA regarding surveying students about placement.
- Deans Chaiken and Morehead both thanked Tony for the work of his office.
- Job placement survey – How to get good employment information. Legislators are interested in knowing how many students stay in New Mexico after graduating (answer = 15%). Email address expires after a year.
- We have little influence to get this information from students.
- As feds move toward accountability, this will become increasingly important. Alumni is one route to get this information.
- Guess that about 50% students use the services offered by CS
- CEP needs to have employment stats on websites. This information is increasingly expected, especially among accredited programs. This also has the attention of the Regents.

## 5. Space Management Changes (Greg Walke)

- Announcement from Provost and SVPAF is coming
- The plan is to begin every space change with request to space management: We are considering a space change. Somebody will be in contact within 24 hours).
- Does not apply to remodels, furniture rearrangement, etc. This is all related to our requirement to report to state and federal government regarding space utilization.
- Approval of space use goes through space committee.

## 6. Foundation and Development Officer

### 7. Retroactive Withdrawal Policy

- This helps us address issues regarding students who try to just make classes just go away.
- Approved by ADAC, Introduced to Faculty Senate next week.
- Still includes complete cancellation option.

### Space Committee

- Change of use (Example: from faculty office to conference room or grad student space).
- Plan to have training this spring on how to accurately describe space (issues like research space, instructional space, etc.); March 1 is target date for implementation.

## 8. Comments

- **SaVE act training** — ~about 1,900 people need to complete mandatory training. A policy that makes this a requirement might require union contract re-negotiation.
  - Reminders will be sent from HR with copy to faculty, targeted to non-completers.
  - All Athletics have done this (hosted through office for collective training).
- **Mini-Dean's meeting**
  - Advising freshmen — will have new process. Each adviser has 300 freshmen. Colleges can discuss with the Provost willingness to manage this. This discussion will be at Mini-Dean's meeting. Agenda item: How can colleges do this more effectively? Can use current advising staffing for this.
  - Discussion: Role of faculty was too minimal (underutilized).
  - There is research on intrusive advising. Advising centers need this training too.
  - Grading: This will be done through pulling the grades into Banner from Canvas.
  - Paper back-ups are an option — CAMP, TRiO, Greeks, Athletics all collect paper grades.

### Attendees

E. Titus, G. Fant, D. Howard, M. Munson-McGee, L. Reyes, C. Menking, J. Bosland, C. Slaton, S. Cooper, K. Rumford, J. Hoffman, L. Vazquez, D. Wagner, M. Morehead, M. Chaiken, S. Munson-McGee, B. Montoya, R. Jacques, D. Thompson, K. Boberg, N. Kellner

### Guests

T. Marin: Presenter; M. Torres: Presenter; G. Walke: Presenter