

Academic Deans Council

Notes from June 29, 2016

1. Approval of minutes from May: Passed.

2. Scholarship awards to aid enrollment, Tawney

- **Scholarship task force across system:** Greg Fant is working on this. Committee asked to notify colleges about amount available so it can be leveraged for retention. New person will be coming on board.
 - Scholarships funds
 - \$5.2 million private funds available for scholarships and other purposes
 - \$3.7 only scholarships: \$4.1 million for upcoming year can be awarded to freshmen.
 - Seeking to award these earlier in the recruiting cycle.
 - Advancement will try to get balance info to colleges about the end of the calendar year for the following fall.
- Institutional scholarships are being awarded earlier.
- Interested in feedback from scholarship coordinators regarding ScholarDollar\$

3. Rule comments

- Comments to Stuart Munson-McGee
- Three volunteers to report back by next meeting: Dean Titus, Dean Wagner, Dean Pontelli.
- 5.86 Annual Performance Evaluations
 - Example: line 68 needs additional explanation
 - 196, Teaching evaluation: not marked as a change. Is it?
 - 127: Why limit to these 4 areas? Can still get a passing grade even if a faculty member is rated low in an area?
 - Intent was to ensure that there is no scope creep and other categories can be added to AOE form.
- 5.90 Promotion and Tenure
 - Some changes responsive to issues
 - Part 10: Need statement that candidate must submit portfolio
 - P&T policy accompanies offer letter
 - 1072: college committee evaluates according to college policy
- 5.91 (formerly 5.87)
 - What will trigger a more complex review? Only teaching is included in this. Do deans want more included here?

4. Standing reports

- **Enrollment, Montoya:** 5 AWOs left. Flat in first-time freshmen. AWO surveys sent to college; looking for feedback. Calling campaigns are underway.
 - Grad enrollment up about 10%, due to retention of current class. Report looks good.
- **Faculty Senate, Brown:** Faculty Senate new leadership. NCAA, Joint PhD proposal, academic integrity, memorial for past chair, grievance chair change (grievance pending has been granted an extension)
- **ADAC, Cooper:** ADAC working on transfer credit guidelines. Three aspects: HED level, department level, articulation agreements need consistency and transparency.
 - Foreign credit evaluator now hired in IBP: this will be first student evaluator
 - Syllabus template to be posted on web
 - Student concerns electronic tool
 - BA Econ and Range Science reduced credits to 120
 - Incoming chair is Kathy Brook

- HLC, Stovall
 - Syllabus website: Adam Cavotta will be sending this out to Assoc Deans and Department Heads
 - Student concern tool also soon to be sent for review (for Siiri Rogers)
 - Teaching faculty credentials will be forwarded soon

5. Old business

- Crimson Scholar Changes
 - Difficult for transfer students to earn CS designation on transcripts because policy says student must earn 75% of all credits at NMSU. Change will allow 75% of NMSU-earned credits must qualify for CS.
 - This allows students to have a fresh start at NMSU.
 - Motion passed.

6. New Business

- International travel forms, Menking
 - Responses regarding tuition for students from Mexico.
 - Mexican press and Spanish language press have had positive reactions.
 - Cornell will distribute webpage to answer questions.
 - Approval for international travel: To take this online, need to ensure logic flow is correct.
 - About 100 students and 1100 faculty do this annually
 - Approval for faculty
 - Do deans want to approve international travel for faculty (in addition to department heads)? And in what order?
 - Discussion: Department Head then Dean
 - Afghanistan example and ACES. Whose responsibility is it to call off travel into an area with State Department Warnings.
 - Will there be ways to poke people if it is stuck in their queue? Maybe have a default that Dean has 3 business days to sign before it is automatically forwarded.
 - Tracking will greatly improve
 - Resolution: Department heads must sign. Deans have 3 business days to approve before it defaults to department head decision.
 - Need an expedited practice for this
 - This is in policy under risk management (Cornell will make sure this is consistent with policy)
 - Need to be cognizant of risks to personal information
 - Approval for students:
 - This is typically international students for conferences
 - Currently, department head and Dean do not necessarily approve
 - Will come back for more discussion on student piece after faculty is implemented
- Budget: Seeking \$12.1 million in cuts to cover possible 2.5% decrease in enrollment.
 - All areas got cuts back because I&G transfers gave back more than 7%. (NMDA gave 100% back.)
 - Regents want to approve all cuts: July 13, 2:30-5:00, Yates Auditorium
 - Will look at both cuts and investments
 - The changes are not yet a done deal
 - Colleges and units need to plan for changes they submitted
 - Position cuts: First need to understand exempt status, then open position pool (more flexibility in exempt pool). Need 60 days notice for non-exempt, 30 day notice for exempt.
 - Timing of program closures: recommendation from college goes to faculty senate, Provost makes final decision. Need some clarity regarding whether FS approves or recommends. Can tell students admission into program has been suspended.
 - Will need to ensure recruiting materials are consistent with decisions.
- General Education: Still making the sausage.

- Tobacco Settlement funds
 - I&G fund request to come from EVPP office
 - Meet again in a week
- Student Success Retreat: Guests are Tim Renick (Georgia State), Laura Rendon (UTSA), Loretta Ussery Griffey (remediation)
 - Regents want discussion about retention.
 - Provost, Chancellor, VPs, Regents will not be in the room for discussions

8. Updates

Attendees: D. Howard, A. Tawney, J. Bosland, S. Stochaj, C. Menking, N. Kellner, M. Chaiken, E. Titus, S. Stovall, B. Montoya, V. Chaitanya, G. Fant. K. Boberg, E. Pontelli, C. Brown, S. Cooper, D. Thompson, J. Hoffman, D. Wagner, D. Pope-Davis