

ADAC Meeting Minutes

July 11, 2016

Milton Hall, room 85 2 hr.

Type of meeting: Regular ADAC Meeting

Facilitator: Kathy Brook

Notes: Yvonne Mendoza

Attending: Norma Grijalva, Kori Plank, Rebecca Palacios, Sarah Baker, Enedina Vázquez, Milen Bartnick, Dacia Sedillo, Monica Torres, Beth Pollack, Sonya Cooper, Rolfe Sassenfeld, David Smith, Shelly Stovall, Tim Ketelaar, Jerry Hawkes, Greg Fant, Andrew Nwanne, Bill Serban, Mark Cal

Time:	Agenda Item:	Attendee:
1:00 PM	Call to order	K. Brook
	Approval of Minutes –June 13, 2016	Group

Motion: Motion to approve minutes by B. Pollack, Seconded by E. Vázquez. Motion Approved

Agenda Item – Crimson Scholar Designation / Proposal	Attendee:
	T. Ketelaar, M. Chaiken

On behalf of M. Chaiken, T. Ketelaar introduced the proposal to change catalog language about eligibility for crimson scholar designation (as amended). "...Crimson Scholars receive a number of benefits, including..."

After discussion at the last meeting, the following language is proposed

- Students who have maintained Crimson Scholar status for 75% of the credits they have earned in the NMSU system at the time of graduation receive a "Crimson Scholar Graduate" notation on their transcript.
- Students who have maintained Crimson Scholar status for 75% of the credits they have earned in the NMSU system at the time they apply for their degree receive recognition in the commencement program and are eligible to purchase a Crimson Scholar cord for graduation
- In recognition of the student's academic achievement, a statement designating "Crimson Scholar Graduate" is placed on the student's transcript after completion of 75% of credits earned at New Mexico State University with a minimum cumulative GPA of 3.5. To be designated in the commencement program as a Crimson Scholar graduate, a student must complete a minimum of 75% of earned credits at NMSU with a Crimson designation at the time they apply for their degree. Crimson Scholars receive recognition in the commencement program and are eligible to purchase a Crimson Scholar cord for graduation...

T. Ketelaar stated that the change was based on the discussion from the last meeting to clarify where the credits are earned. The above language was inserted.

Motion: T. Ketelaar motion to move the proposal as amended, seconded by R. Sassenfeld. Motion approved

PhD in Geography (joint with UNM)	Attendee:
	B. Pollack

Heads up before introducing the proposal of 500 pages - Joint NMSU and UNM PhD in Geography

The NMSU Geography Department, and UNM Geography Department have been working on this for well over a year. This would be a joint PhD (modeled on a UC San Diego - UCSB program) where students enroll at either campus (UNM-NMSU), and have the ability to take courses at either campus to complete the degree. Joint committee has been in discussions for over 2 years and it has also been discussed before the Grad Council. Resources were mentioned, who gets credit for the students; if students apply at UNM, UNM gets credit, if student applies at NMSU, NMSU gets credit. UNM is willing to extend/provide library services and privileges to any student whether they are at UNM, or NMSU.

- Question, what are the benefits of a joint agreement? B. Pollack, stated that the schools have some different strengths and offering courses from both will be serving the needs of the student. Example: say we are not offering a particular course, the student can take the course at UNM.
- Question, will all plans of study be different? B. Pollack Yes. And is this a true joint degree, where their degrees will be signed by this university? B. Pollack, interesting question, not sure on that one.

This would be transcribed through NMSU or UNM. Currently neither NMSU nor UNM has a PhD in Geography program. It was also stated that the HLC does not allow international joint programs.

B. Pollack stated that at the next meeting she will have someone from the department come to talk about the program.

- Question, what do you think the enrollment is going to be, what are they forecasting? B. Pollack, fairly small.

No action required

Proposed reduction in hours to the Master of Public Health program and proposed changes in course expectations

R. Palacios / S. Baker

In light of the university wanting to get students out (graduated) a little quicker, and reduce the hours of programs in general, the department has voted to reduce the hours from 48 to 42 for completion of the Masters of Public Health degree. This would be done by eliminating 2 electives required. Those students completing the Masters Thesis would still be required to take additional 6 hours of a thesis course requirement. This is in accordance with NMSU policy, and CEPH accreditation.

Motion by E. Vázquez to approved the reduction in hours from 48 to 42, seconded R. Sassenfeld. Motion approved.

Course Expectations for the Masters of Public Health: The proposed expectations would be that any student who obtains a, C, or D would have to retake that course in order to receive a B or better. For those that receive more than 2 C's or D's or an F including +/- grades, the student would be expelled from the program.

Discussion on the grading scale proposed expectations.

R. Palacios stated that the MPH program's main concerns are the C level, and D level grades. The department wants to bring in the new class with the proposed standards. The university does not require a student to be removed from the program at all. They can get C's, D's or F's and C's are counted towards the degree, per NMSU policy and graduate policy. The program (dept.) believes this is not acceptable. The program has struggled with those students that were performing very poorly, and had no policy in place to let them know that maybe they don't belong in the program. It may take 5 years plus to complete Masters.

G. Fant stated that If a program is going to do something that seems to be inconsistent with NMSU Policy or the general catalog it's probably good to have a broader review. If there's not inconsistency and the policy is silent, then the program has more flexibility and there's the expectation that the Associate Dean would monitor that.

Grade inflation concerns. Should the graduate catalog be changed? It was stated that the language in the graduate catalog is vague, the language states "...therefore, any grades of D or F must be compensated for by the necessary hours of A if the student is to have the 3.0 grade-point average required before awarding of the degree."

There's also a precedent set within other colleges (example: Education, Nursing) implementing changes of requirements in some programs on campus.

It was suggested that ADAC support this proposal, and also suggested was that the graduate school consider taking a look at changing the policy or rewrite catalog language.

Motion by Health and Social Service - R. Palacios, seconded by S. Cooper.

Vote taken: 4 votes in favor of proposal, 1 opposed vote, and 5 abstentions vote. Vote failed

Proposal to refer this item to the Provost, and General Council for review and will be place on the agenda in two weeks.

K. Plank suggested some language to be considered for the catalog: some departments may have restrictive grading requirements.

It was recommended that K. Plank draft some language, and send it to group for review.

Selection of the Vice Chair

K. Brook

Vice Chair election process: The Vice Chair would become the Chairperson of the ADAC Committee July 1 2017. The Vice Chair would fill in for the Chairperson when absent, or not able to attend meetings. Vice Chairperson would be a voting member. The procedure states that a voting member would be nominated and elected at the next meeting. The voting members are the academic associate deans from each college, and the associate deans from the graduate school, and library, and community college vice presidents for academic affairs.

S. Cooper stated that maybe we should establish a rotation among members. For those that are new members, we would skip a year, so that they may get a better understanding of committee role.

B. Pollack nominated Enedina Vázquez – declined nomination

E. Vázquez nominated Monica Torres

Motion by B. Pollack to elect by acclamation Monica Torres, DACC as Vice Chair of the ADAC Committee, seconded by S. Cooper. Motion approved.

Round Table

S. Stovall – First of all, thank you to those of you that have responded to the email sent yesterday on the Syllabi Website. We have already received some good feedback. Adam is trying to go through them as he gets them. There were some bugs where sometimes it prints out nice and sometimes not. He’s trying to use a preset system without creating a bunch of unique programming, for the ease of somebody to maintain that system, since we don’t really have someone specific to identify for the long term. So as we get into more and more requests for enhancements, that will become a greater challenge. One of the suggestions was to link to the descriptions in the catalog.

On the student concern/complaint website if you can send your feedback to me, do you want to send to department heads first and then get it back to me.

S. Cooper – we have a new dean Lakshmi Reddi started July 1, 2016, he’s trying to get on board as quick as possible, so any correspondence goes to dean.

G. Fant – Gerald Nevarez has left the university. The new director of institutional equity, Lauri Millot, will start July 15, 2016. The preferred name rule / policy has been put on the administrative track, and AAG decides the group routing for rules and policy. This will go before the Admin Council tomorrow. It will be emailed to the group so that they can review.

The Board of Regents will be meeting on Wednesday for informational purposes relating to the budget cuts. Layoffs are included in order to meet the budget target. Most of the positions that are being eliminated are open positions or vacant lines.

There are specific policies that we have to follow. When a position is eliminated if it is a non-exempt position then it goes through the AFSCME contract, and if it is an exempt position then it follows A.45 and if it is a faculty position it follows part of Chapter 5. Notifications will start going out on Wednesday for some groups; the rest will go out Thursday. What we are trying to do is inform the public and regents on the whole process. There is a seniority piece to all this.

There’s an effort on the tobacco settlement fund (millions of dollars) to move proposals forward. (good news)

N. Grijalva - I attended ADAC about two or three months ago talked about Panapto record retention, and adobe connect. You all were going to think about it, or give me comments, and get back to me. I have not received any feedback or comments. This topic will be placed on the next agenda to be voted on. It’s a match with eliminating canvas records after 2yr and 2 weeks. On June 30th we re-signed with canvas instruction for the next 6 yrs. At \$500,000 – 900,000 savings to NMSU.

K. Plank – catalog copies are ready to distribute. This will be the last time they will be printing the catalog.

J. Hawkes – 4-H week starts so you’ll be seeing green and gold jackets around campus. New dean Orlando Flores will be starting on August 1, 2016.

E. Vázquez – New Mexico Leadership is on campus this week, and there are 10 juniors’ from NMSU attending and 10 UNM as well.

3:00 pm Meeting Adjourned

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