Academic Deans Council
Notes from August 23, 2016

1. Approval of minutes from August 3: Minutes approved as distributed

2. Fair Labor Standards Act Update, K. Agnew
   - Federal threshold is $47,476; Grade 8
     - Post-doctoral employees
       - Classified as professional so have to meet threshold of salary
       - Deans need to look closely at post-doc positions; these need to be properly classified so that people working hard to establish a research record need flexibility to work more than 40 hours per week.
     - Communications are pending from HR
     - Pay gap assistance
       - Units can propose unique classifications for review
     - Reclassification of positions: These are being examined

3. Quality Initiative, Stovall
   - Distributed a PowerPoint
   - Quality initiative is a project required for our HLC accreditation
     - Our QI was identified by the institution based on student writing: Guiding question is why students do not write as well as we want them to. Examined requirements, feedback, frequency, quality, expectations, explanation of expectations, etc.
     - 88% of departments reported on student writing for assessment of student learning.
   - Shelly will visit colleges and departments

4. Standing Reports (20 minutes)
   - Enrollment Report, Montoya
     - New View Book: Student/Fac. Mentor
     - Corbett Center to have more visits
     - Spring sch. Builds
     - Quick Connect: 15 Referrals, 13 cc
   - Faculty Senate, Brown
     - Chris asked on application to ask students:
       - How did you find out about us?
       - Why did you come?
   - Major Items:
     - NCAA mem.
     - FLSA
     - Joint Ph.D.
     - Public Health – 120
     - CHSS – Change required electives
     - Crimson Scholar changes
     - Stu Munson-McGee Memorial
     - Ellen Bosman Memorial
     - Faculty Trust Fund – Researching
   - ADAC, Brook
     - Review bylaws for ADAC
     - Reviewing Catalog language – eg. Acad Sanctions
o Accelerated Master’s Degree/Supplemental Majors
o UG/GR Catalog will be combined – online
o DE Report – 2+2 program with NMSU-A
o Shelly presented the Quality Initiative
o Chris asked about registrar search and scheduling

5. Provost updates
• Start of the semester: Class absences and textbook adoptions
  o All hands on deck – 1st few weeks of semester are critical esp. for new students. Best intervention is from faculty.
    ▪ Quick Connect – Navigators can help: Colleges asked to use Navigators
    ▪ Last day to drop is 9/2
  o Reminder about official excused absences
  o HEOA memo

6. Updates
• A&S Dean search will start soon
• Library
  o Patent/Trademark workshop
• Grad
  o Summer enrollment was up
  o FA 208 International students admitted (63 enrolled)
  o Request Deptartment be ready for late adds
• Itm: 200 students Freshman Picnic Chess Tour
  o Conroy Scholar: met Bill Conroy – guess my line
  o Workshop on Acc. Master’s Degree
• Int. enrollment – Mex. Flat / Kuwait # down / Christian back in ESL office
• Assessment – Report Changes (close the loop)
• OIA website updated
• Research
  o Maestro II – updated
  o Revamping research website