

Academic Deans Council

Notes from August 23, 2016

1. Approval of minutes from August 3: Minutes approved as distributed

2. Fair Labor Standards Act Update, K. Agnew

- Federal threshold is \$47,476; Grade 8
- Post-doctoral employees
 - Classified as professional so have to meet threshold of salary
 - Deans need to look closely at post-doc positions; these need to be properly classified so that people working hard to establish a research record need flexibility to work more than 40 hours per week.
- Communications are pending from HR
- Pay gap assistance
 - Units can propose unique classifications for review
- Reclassification of positions: These are being examined

3. Quality Initiative, Stovall

- Distributed a PowerPoint
- Quality initiative is a project required for our HLC accreditation
 - Our QI was identified by the institution based on student writing: Guiding question is why students do not write as well as we want them to. Examined requirements, feedback, frequency, quality, expectations, explanation of expectations, etc.
 - 88% of departments reported on student writing for assessment of student learning.
- Shelly will visit colleges and departments

4. Standing Reports (20 minutes)

- Enrollment Report, Montoya
 - New View Book: Student/Fac. Mentor
 - Corbett Center to have more visits
 - Spring sch. Builds
 - Quick Connect: 15 Referrals, 13 cc
- Faculty Senate, Brown
 - Chris asked on application to ask students:
 - How did you find out about us?
 - Why did you come?
 - Major Items:
 - NCAA mem.
 - FLSA
 - Joint Ph.D.
 - Public Health – 120
 - CHSS – Change required electives
 - Crimson Scholar changes
 - Stu Munson-McGee Memorial
 - Ellen Bosman Memorial
 - Faculty Trust Fund – Researching
- ADAC, Brook
 - Review bylaws for ADAC
 - Reviewing Catalog language – eg. Acad Sanctions

- Accelerated Master's Degree/Supplemental Majors
- UG/GR Catalog will be combined – online
- DE Report – 2+2 program with NMSU-A
- Shelly presented the Quality Initiative
- Chris asked about registrar search and scheduling
- HLC Update, Stovall

5. Provost updates

- Start of the semester: Class absences and textbook adoptions
 - All hands on deck – 1st few weeks of semester are critical esp. for new students. Best intervention is from faculty.
 - Quick Connect – Navigators can help: Colleges asked to use Navigators
 - Last day to drop is 9/2
 - Reminder about official excused absences
 - HEOA memo

6. Updates

- A&S Dean search will start soon
- Library
 - Patent/Trademark workshop
- Grad
 - Summer enrollment was up
 - FA 208 International students admitted (63 enrolled)
 - Request Department be ready for late adds
- Itm: 200 students Freshman Picnic Chess Tour
 - Conroy Scholar: met Bill Conroy – guess my line
 - Workshop on Acc. Master's Degree
- Int. enrollment – Mex. Flat / Kuwait # down / Christian back in ESL office
- Assessment – Report Changes (close the loop)
- OIA website updated
- Research
 - Maestro II – updated
 - Revamping research website

Attendees: G. Fant, K. Agnew, K. Brook (ADAC), K. Boberg, J. Bosland, D. Smith, C. Menking, M. Chaiken, D. Wagner, L. Reyes, E. Titus, B. Pollack (A&S), D. Howard, C. Brown, Vasquez (for Vimal), D. Pope-Davis, L. Reddi, R. Flores, B. Montoya, J. Hoffman, S. Stovall