

ADAC Meeting Minutes

September 26, 2016

Milton Hall, room 85 2 hr.

Type of meeting: Regular ADAC Meeting

Facilitator: Kathy Brook

Notes: Yvonne Mendoza

Attending: Sonya Cooper, Greg Fant, Norma Grijalva, Rolfe Sassenfeld, Mark Cal, Jeff Hackney, David Smith, Shelly Stovall, Karen Frye, Kathy Brook, Kori Plank, Dacia Sedillo, Angelina Palumbo, Jerry Hawkes, Monica F. Torres, Beth Pollack, Tim Ketelaar, B. Serban, Robert Wood (for Enedina Vazquez)

Guests: Vandeen McKenzie

	Agenda Item:	Attendee:
	Call to order	K. Brook
	Approval of Minutes – September 12, 2016	Group
Motion: Motion to approve minutes by B. Pollack and seconded by M. Torres. Motion Approved		
	Introduction of Guest: Vandeen McKenzie, Director of Financial Aid and Scholarship Services Introduction of New ADAC Member Karen Frye, Associate Dean, College of Health and Social Services	D. Sedillo K. Brook
<p>Vandeen McKenzie is originally from Jamaica. She worked at the University of South Florida in the Financial Aid Department and has been in the field of financial aid since 2000. Most recently she comes to us from the Alamogordo Campus where she's been with NMSU for 4 years. Welcome!</p> <p>New Associate Dean, Karen Frye with Health and Social Services. Excited to be at NMSU! Karen Frye is from Michigan, and she has a group of rescue horses that will be arriving/joining her in New Mexico in a couple of days.</p>		
	Proposed Policy 11.05 Regents Policy on Intellectual Property	G. Fant
<p>Last meeting members requested a redline version of the policy which was sent out to the group on September 13th and will be resent. It was stated that this is a new policy.</p> <p>Feedback is needed by September 30th. No action is needed at this time.</p>		
	Catalog language on Academic Probation	S. Cooper
<p>A handout on Academic Standing was distributed to the group, reflecting some additional language to provide a clear message to international students placed on academic probation (which can jeopardize visa status for students falling below 12 credits). Some rules are not stated in the Graduate Catalog and this needs to be reviewed. An electronic version will be sent out to the group to review and edit.</p> <p>Dacia will run a report on how many international students we have on academic sanctions (warning, probation I or probation II).</p>		

We will come back to this in four weeks. Please review and send any comments or additional language to be considered by October 24, 2016.

**Master's Accelerated Program
Catalog Language-Degree Programs / Catalog updates**

**K. Plank
S. Stovall**

A draft of the NMSU System Academic Regulations document along with the draft language for the Master's Accelerated Program (MAP) is under review. Feedback on the language is needed or suggestions, comments by next ADAC meeting, October 10th. The intent was not to make changes in policy but changes could be made.

B. Pollack suggested that the Masters Accelerated Program Map be placed before the Doctoral Degrees section, on the document. There was consensus amongst the group to switch the sections.

Catalog Update: We are working on the PO and are expecting the contract for the new catalo software. We will be giving them our catalog information, also setting up dates and times for training. It will be a great addition -- more user friendly, search friendly, etc.

CAF's first deadline has been completed. Colleges have until October 17th or 19th to complete CAFs.

It was stated that the tips sheet that has apparently worked and we were able to minimize errors right out of the starting gate. Thanks to everyone!

Faculty Credentials – Math 120/CS110

G. Fant

HLC has recently clarified standards in terms of faculty credentials in teaching particular courses. HLC Faculty requirements are a Master's degree in the discipline or 18 graduate credits in the discipline. In reviewing this through Shelley's work, our accreditation folks have looked at this and coordination across our system and we have a couple of points that need further discussion in relation to MATH 120 and CS 110. The issue is whether these are classes where a bachelor's degree is appropriate for the instructor. Shelly has been able to speak to the CS department head on main campus, as well as some of the Community Colleges but has not had the opportunity to speak to the Math department at this point.

Question, do any of the colleges require CS 110 as a requirement, for a bachelor's degree? Knowing where colleges are on their requirements for CS 120 is going to help inform which direction we need to take.

The College of Business requirement is that students must take CS 110 or BCIS 110 though there is agreement that they are not perfect substitutes. The College of Business may need to look into staffing more sections of BCIS 110. An option to consider is making CS 110 a community college only course; it then falls under the associates degree requirements.

The proposal submitted by DACC to be considered has raised questions from Colleges needing confirmation that there is not a degree out there that requires CS110.

**16.20 Unmanned Aircraft System (aka
Drones)**

**G. Fant
(rule proposal review request)**

G. Fant

This is a new policy so there is no redline version. Feedback is needed by next week.

A suggestion was made to maybe include under Part 3 a number 8 stating, University promotion in marketing (athletes, engineering, etc.), efforts by CMI.

Transfer Policy

S. Stovall

The handout provided is the current policy language that will be looked at in the next couple of weeks. Feedback is needed related to 6.89 Transfer Credit policy.

<p>B. Pollack stated that it should be clear that the department of the discipline makes the decision on the equivalency of the transfer credit. Also suggested was a phrase that would read something to the effect “that the department would accept XYZ courses from EPCC for any transfer students”, to be considered.</p> <p>K Brook stated that we need to lay out the distinction between validating a course transfer and substituting a transfer course for an NMSU course requirement.</p> <p>There is language on students suspended from NMSU earning credits at another college or university while on academic suspension. These credits would only transfer after the student demonstrates satisfactory progress over a period of 2 semesters. K. Plank suggested that we place this language on policy, 6.89 Transfer Credit.</p> <p>Feedback is needed by October 7.</p>	
<p>Quality Initiative</p>	<p>S. Stovall</p>
<p>FYI: Announcement – QI Open Forum October 28, 2016 from 9-11 (university wide invitation)</p> <p>Reports will be provided for an overview of data collected on what we have learned in the last several years about student writing at NMSU. The goal of the session will be to get <u>3 to 4 recommendations</u> to move forward, on things we should act on based on what we have learned on student writing. Please encourage faculty to attend.</p>	
<p>Proposal-Concentration in the Kinesiology BS Degree Concentration in Physical Education</p>	<p>R. Wood</p>
<p>The proposal moves the Physical Education program from being a teaching field within secondary education to a concentration in Kinesiology. The rationale is that it is a sub-discipline within Kinesiology and this is a standard approach throughout the country. Physical Education faculty members are housed in Kinesiology and of the 66 credit hours of content in theory that students receive for this degree, 54 credits are being providing by Kinesiology. This will strengthen the identity of the Physical Education program and will align better nationally with what’s going on.</p> <p>There are no changes in the curriculum for the students.</p> <p>All of the kinesiology concentrations were included in the hand-out because some of the classes that were in the core have now been moved to the concentrations. There will be no change in the student experience.</p> <p>Does it affect licensure? PED does not require that there’s a particular naming of degrees as far as we know. We work with PED and inform them of what is happening, and they have the opportunity to tell us.</p> <p>Motion by Robert Wood to accept the proposal presented, seconded by B. Pollack and approved by vote of ADAC.</p> <p>K. Brook questioned whether concentrations are now coming before ADAC because of the plan to transcript them. G. Fant stated that we have revised rules in the approval process, for appropriate approval from regents.</p>	
<p>Round Table</p> <p>D. Smith – Annual Academic Assessment reports are due mid-October. He will send out a notice today.</p> <p>M. Cal – At the HED Summit, Governor Martinez praised NMSU on the number of degrees moved to 120 credits. Two new initiatives from Higher Education Department are 1) to develop a strategic plan, place a task force together. 2) Route to 66 – all New Mexicans have some education past high school (certificate, associate’s degree, bachelors or higher) 66% by 2030.</p> <p>G. Fant – The community college vice presidents met regarding the Compass test. The Compass Test has been discontinued and the replacement is AccuPlacer. A taskforce has identified cutoff scores for English and math placement. Students can now come into community college and if math skill is high enough then use the MPE to get placement. This is effective in November.</p> <p>D. Sedillo – Her office is entering data from Proof 1 of course schedule SP17. She is interested in any ideas on how we can do this task more efficiently.</p>	

B. Serban – sent 6 faculty members to the community college round up this past weekend and 2 first time faculty members were very complimentary on the overall venue and the programs, and all were impressed with Monica Torres' opening remarks. Kudos to Monica!

T. Ketelaar – the academic policy revision task force met last Wednesday and were on target to have something submitted today. Three things have been worked on: infractions, sanctions, formal and informal hearings. Flow charts are being created so students and faculty can quickly see where they are in the process. The burden of proof language was also discussed.

There will be a meeting in October to finalize the language, and then one last task meeting to condense the policy language down. This is based on the Oklahoma State model that student government recommended.

Adjourn 3:00 p.m.