

ADAC Meeting Minutes
November 12, 2012
1-3 PM
Corbett Center, NM Room

Members Present: Jim Libbin, Loui Reyes, Beth Pollack, Shelly Stovall, Kathy Brook, Jim O'Donnell, Donna Wagner, Sonya Cooper, Norice Lee, Debra Teachman, Margaret Lovelace, Greg Fant, Breeana Sylvas, Joe Lakey, Jacobo Varela (for Mike Zimmerman), Donna Alden (new member), Jane Boykin

Members Absent: Mark Andersen, Lisa Bond-Maupin

Guests: Dr. Bobbie Derlin, Associate Provost for College of Extended Learning and Dr. Mark Kittleson, Department Head, Public Health Sciences

1. Dr. Wagner called the meeting to order at 1:02 PM. Since UCC meets afterward to review 395 CAFs the meeting will be short. First order of business is to introduce our new member for the ADAC committee. Dr. Bobbie Derlin will do the introduction.

Dr. Donna Alden, part time Associate Dean for the College of Extended Learning comes to us from DACC where she is a faculty member and a former department chair and taught English courses as well. She is also a former past chair for Faculty Senate. We are very happy to have her and said that Shelly Stovall is probably very happy to be relieved of those responsibilities after representing CEL for three years. She also thanked Kathy Brook for her work on the search committee. (Shelly Stovall will continue attending the ADAC in her capacity as director of assessment).

2. Approval of the October 22, 2012 minutes. Motion made to approve by Kathy Brooks and seconded by Loui Reyes. All "ayes" to approve the minutes as amended.
3. Dr. Wagner asked that the council members introduce themselves to Dr. Mark Kittleson before he speaks.
4. Dr. Mark Kittleson, Department Chair, Public Health Sciences, is here today to present his request to change a major name. (flyer was provided) The change would be for the Bachelor in Community Health (BCH) to a Bachelor of Public Health (BPH). With the recent name change to the department from health sciences to public health sciences, the term "community health" has become obsolete. Throughout the country, programs are now using the term "public health". Since NMSU is on the cutting edge on training public health practitioners, it is important to make this change. It should also be noted that the curriculum will not change. The only change is swapping the obsolete term of 'community health' with the more recognized term 'public'. The department and the college are fully supportive of this request. By changing the name, more students would be interested in the major. He asked Dr. Fant if this would need the Board of Regents approval as well.

Dr. Fant said it does not need the Regents approval. He wanted to know how this group felt about the change. Are we comfortable with a department unit making a change? This group has a function of disbursing information. This is an academic issue and there is a group working

on the policy and procedures over the next few months and this may be an opportunity to clarify that. What should be the process?

Dr. Lakey said that since there was no content change that it would not have to go through Faculty Senate.

Dr. Wagner asked Norice Lee about the policy draft and if it included our role as decision makers or just a processing organization? Norice did not have the final draft with her today to look it up.

Discussion continued.....

Dr. Wagner asked the members to make a motion on the proposal of expedited review for minor curriculum changes and whether we should discuss at the next meeting when we are more prepared? Motion made by Beth Pollack and seconded by Debra Teachman. All "ayes". Motion approved.

5. Dr. Wagner – Report on the Dean’s Council Meeting (ADC). ADC met on Oct. 30th. All of you have probably already seen the IPEDS collection exercise. It is due next week. Judy Bosland is doing this as a way to categorize faculty data. It will make it easier for data collection.

Also talked about the Regularization Policy which was approved by the deans.

Discussion on dual cooperative degree guidelines. Job classifications of graduate assistants. No action taken on these items.

Sabbatical leave for college track faculty. No action taken.

Greg Fant was on the agenda for UEC regarding the revision of policy 5.15.40. HR realized that because of the Health Care Reform Act and other changing federal regulations, the Moratorium was extended for one year. A lot of opportunity to look at this. Board of Regents will not be involved.

6. Jim Libbin – SACM (Saudi Arabian Cultural Mission). He had a chance to visit the Saudi Arabian Cultural Mission in Washington, DC with Cornell Menking and David Hansen. A notice was emailed to all associate deans with a list of degrees offered by NMSU are available in their college. Asked that you please review the list to make sure that they have all of the correct majors (Bachelor, Master and Doctoral levels). SACM will not approve a Saudi student to attend NMSU if the major chosen is not on the list. There are 135 Saudi students currently on campus. They are fully paid international students through SACM. That could increase to 500 students. The advisor for the cultural mission said she liked NMSU better than all of the other institutions. There are no Saudi students in the Ag program, most of the students are in engineering and computer science.
7. Other –
Norice Lee – found the draft on her email about the charge of ADAC.
 1. *Assist in the development, review, and approval of academic policies and procedures.*

2. *Review and final approval of curriculum changes including course deletions, new courses, and course changes involving changes in description, credit, or pre-requisites, etc.*
3. *Propose changes to scheduling and registration processes, and the undergraduate and graduate catalogs.*
4. *Review and recommend new academic programs and modifications to existing programs.*

Joe Lakey – (Dr. Lakey, I downloaded the information regarding the Faculty Senate Forum from Hotline and included it in the minutes as follows.....) NMSU Faculty Senate has organized a university-wide forum on faculty compensation at 4:00 pm, Monday, November 26th, at the Corbett Center Auditorium. FS, through its senior senators, has sent faculty information on the forum. Included with the information is a pre-forum survey to seek faculty input on issues regarding faculty compensation.

What are the priorities, where would funding come from? Administrative salaries?

Breeana Sylvas – Homecoming was a big success. There were 1600 plus who attended the Bon Fire on Friday night. Movie Night on the Green had 300 in attendance. She also wanted to put a rumor to rest about ASNMSU's budget being in a fiscal crisis. Not true!!! Our budget is fine.

Beth Pollack – Arts and Sciences will host the last colloquium. Chris Brown will be the speaker.

Greg Fant – Provost Jay Jordan will officially start on Wednesday, November 14th.

Loui Reyes – the Graduate School has completed their external review.

Jim O'Donnell – College of Education's accreditation was approved for another five years.

Norice Lee – thanked everyone who voted for Bond B.

A short discussion ensued about the staging of buildings that would be affected by the passage of Bond C....to ensure that classroom space would be coordinated as buildings come off-line.

Meeting adjourned at 1:45 PM* (UCC will convene to review and approve 395 CAFs)

Next ADAC Meeting
November 26, 2012
1-3 PM
Corbett, New Mexico Room