

ADAC Meeting Minutes
August 13, 2012
1:00 – 2:00 PM
Corbett Center, NM Room

Call to Order: 1:05 pm

Introductions by Jim Libbin: Pookie Sautter (for Kathy Brook), John Walker (for Margaret Lovelace), Gladys DeNochchea (for Jim O'Donnell)

Members Present: Jim Libben, Milen Bartnick (for Loui Reyes), Beth Pollack, Shelly Stovall, Timothy Ketelaar, Norice Lee, Debra Teachman, Greg Fant, Breeana Sylvas, Mark Andersen, Lisa Bond-Maupin

Members Absent: Donna Wagner, Sonya Cooper, Michael Zimmerman

1. The July 23, 2012 minutes were approved with no objections.

2. Introduction: Valerie Pickett, Director of Admissions – Topic: Early College High School (ECHS) Advising.

- How ECHS Articulation Work Group was formed? Stan Rounds, Superintendent of Schools and Jennifer Amis, ECHS, met with President Couture in early May to discuss the ECHS Articulation. From there a (8) member work group was formed, called the Arrowhead ECHS Articulation Work Group, chaired by Valerie Pickett, with representation from The Bridge, Engineering, Education, DACC and Admissions. This is not a selective group and representatives from the other colleges are welcome to be part of ECHS.
- Two charges to achieve.....(handout attached)
- Assure students currently enrolled in the ECHS have clear expectations about transferability of their two-year course work to NMSU and specific degree programs within NMSU through structured advising.
- Recommend adjustments to the ECHS curriculum as provided by DACC and NMSU to ease transfer to programs at NMSU, focusing on a limited number of programs compatible with the current mission of the ECHS.
- First co-hort of students entering their junior year in high school 2012-2013
- 114 out of 125 are interested in pursuing a BS degree. ECHS will help identify their academic interests and place students into one of five DACC degree plans.
- Associate of Arts, Associate of Science, Pre-Business, Pre-Engineering, Criminal Justice
- NMSU will assist the ECHS staff with academic advising as the students become juniors and will continue advising until they graduate from high school.
- Proposed date for ECHS academic advising for spring 2013 is Friday, Nov. 2, 2012
- Juniors will be advised by NMSU and DACC advisors. Seniors will get advised from the academic colleges, receive instruction about DARS, to remain informed of their progress toward completing their associate degree and meeting the degree requirements for a bachelor's degree. Understand that the timing is not the best, tried to schedule after Thanksgiving.

- Group advising will be done since students are already familiar with that process
- Department heads and advisors will be notified one month prior to the Nov. 2nd event for staffing purposes.
- ECHS interest right now is in engineering and Pre-Med.
- DACC and NMSU advisors need to attend the “early registration” on Nov. 2nd, from 9-10 am, to dual credit students.
- Dr. Cooper, from engineering, has volunteered to be a recruiter to meet once a month.
- Hatch and Chaparral are already participating in the ECHS program.
- Hoping to get the “kinks” worked out before other schools come on board.
- Valerie asked that everyone get back to her with any comments/concerns.

3. Lisa Bond-Maupin – Topic: NMSU Advising Council

- The council reports to the Provost
- They make policy recommendations and send directly to the Provost
- Asked if they should also report to ADAC?
- Finds the whole process odd, unusual, perplexing
- Will start attending the meetings
- Perhaps the chair of the Advising Council should be invited to an ADAC meeting?
- Lisa will give the council another update in a few months.

4. Debra Teachman – Topic: Student Advising

- She brought up that some students have been calling NMSU-A asking when NMSU-A will be opening its classes to main campus students.
- Students say that have been told by their Main Campus advisor that they have permission to enroll themselves when the college opens the class.
- Debra said that the students are upset with NMSU-A and are assuming they are not welcome because the classes haven’t been opened to them.
- Debra is that asking that the Associate Deans make sure all advisors in the colleges understand that the community colleges cannot enroll the students. Advisors have to do the over-rides themselves in those cases.

5. Other – Tim Ketelaar -

- Faculty Senate ballots will be going out for voting in a new chair and voting on the constitution. They will address the policy on Academic Misconduct.
- Provost wants the academic departments in the colleges to handle any academic misconduct issues. Suggests creating an office to handle the issues.
- Committee will proceed working on the draft.
- September 5th, votes will be counted and name of new chair will be announced at the first Faculty Senate meeting on Sept. 6th.

Breeana Sylvas –

- ASNMSU is working with the City of Las Cruces and Roadrunner Transit on providing a “universal pass” whereby a student can ride for free for one entire year. Proof of NMSU ID only requirement.
- Worked on a newsletter informing students about what is going in administration, activities, etc.
- Started Students Serving Students Scholarship Endowment – to provide scholarships to students.

Jim Libbin – Opinion on calling students to remind them to register for fall 2012!

- Asked if the other colleges were doing any calling? Most said NO.
 - He said he tried once, twice and said no to doing it a third time.
 - Arts and Sciences indicated they have been sending out emails once a month over the summer. If phone calls made to the home, and because of FERPA, cannot disclose what the call is about.
 - Half of the phone numbers were either bad or wrong. It was very time consuming. Using a student employee to make calls as well. Waste of money and time.
 - If you got a student to actually answer the phone, they would say: “Yeh, I know, I will register the day before classes”, or, “I know, I’m a junior and I know when to register, been doing it for quite a while now”.
 - Apparently the request to start calling the students came from Terry Cook in the Student Success department.
 - Don’t mind doing if it is for a data collection. If accomplishing something, great, if not, waste of time.
 - Council members agreed that there needed to be a more efficient means to contact students, either by email, texting, face book.
 - Not a clean list to use. Most of the names on the list had already graduated.
 - Feels like they accomplished “zero” doing all of the calling.
 - Thinking that a student talking to a student would have better results, again, a total failure.
 - More discussion followed.....perhaps an emergency alert system. Bottom line, need to have a better way to identify these students.
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- Approval of (5), one time only CAFS for fall 2012, spring 2013, School of Nursing.
The council had no objections to move them forward and the originals were given to Dr. Fant for signature and further processing.

Greg Fant – New Freshmen Student Convocation on Monday at 1:30

- Reminded everyone about the New Student Convocation, a brief discussion followed on the clarity of the communication regarding the event. Dr. Fant indicated that he would follow up with the organizers.
- He also mentioned that Policy 5.15 needed changes to deal with unintended consequences of a policy forcing the regularization of positions. A draft of changes will be sent prior to the next meeting in hopes that a vote can be taken. The changes include two new faculty classifications – Lecturer and Adjunct. Concerns about the definitions of part time faculty for Community Colleges were discussed.

John Walker – Community College Roundup

- DACC will host Community College Roundup this year on October 5th and 6th.
- Events will begin on Friday at noon with registration and go through Saturday at lunch.
- Keynote speaker is Dr. Vince Tinto. Dinner speaker is a local artist, Denise Chaves.
- Registration cost is \$65.00 per person, which will include (3) meals.
- More information will be posted on the DACC website soon.

Norice Lee –

Meeting Adjourned at 2:00 pm

Next ADAC Meeting
August 27, 2012
1:00 – 3:00 pm
Corbett Center, NM Room