

# ADAC Meeting Minutes

February 27, 2017

Milton Hall, room 85, 2 hr.

**Type of meeting:** Regular ADAC Meeting

**Facilitator:** Monica Torres

**Notes:** Yvonne Mendoza

**Attending:** Jerry Hawkes, Denise Esquibel, Kori Plank, Dacia Sedillo, David Rutledge, Azadeh Osanloo, Debra Knapp, Jeff Hackney, Mark Cal, Ellen Bosman, David Smith, Shelly Stovall, Rolfe Sassenfeld, Enedina Vazquez, Norma Grijalva, Kenda Josselet (for Andrew Nwanne), Tim Ketelaar, Sonya Cooper, Greg Fant, Monica Torres, Beth Pollack,

**Guests:** Azadeh Osanloo- ELA, Debra Knapp-CDE, and David Rutledge – C & I

	Agenda Item	Attendee:
	Call to order	M. Torres
	Approval of minutes	Group
<p><b>Approval of minutes</b> - January 23, 2017. Motion by Beth Pollack to approve January 23, 2017, minutes, seconded by Sonya Cooper, motion passed.</p> <p><b>Approval of minutes</b> – February 13, 2017. Motion by Beth Pollack to approve the amended February 13, 2017 minutes, seconded by Sonya Cooper, motion passed.</p>		
	Catalog Updates, especially academic regulations	S. Stovall / Liz Ellis
<p>Liz Ellis will continue to assist with the catalog section updates. She was not able to attend today's ADAC meeting, but is working on the revision of academic probation section. The revision will come back through the group for feedback.</p> <p>Shelly thanked Kathy Brook for all the comments on the regulations portion. Shelley stated that they would like for everyone to review and provide any comments and recommendation on the sections "Registration" and "Enrollment". The deadline for comment submission on this section will be Thursday, March 2, 2017. The section has just been sent out, so please review.</p> <p>Shelly informed us that they are working on the community college's degree portion, along with the graduate section revisions.</p>		
	Proposal for School of Teacher Preparation, Administration and Leadership	D. Rutledge/A. Osanloo
<p>Draft proposal emailed out to ADAC members.</p> <p>The College of Education is proposing a restructuring and merger of three existing departments: Curriculum &amp; Instruction, Educational Leadership and Administration, and Special Education. This proposal involved 8 months of work by the administration, with 10 focus group meetings held over the summer of 2016, as well as 3 town hall meetings for input, and lots of faculty input. This is the first time this is being done; there is no model to follow, so any feedback is appreciated. It was stated that nationwide these three discipline areas are often placed together.</p> <p>Five reasons for restructuring:</p> <ol style="list-style-type: none"> <li>1. Statewide educational needs and demands</li> <li>2. Transforming an outdated model. (teacher preparation model)</li> <li>3. Enhancing effectiveness</li> </ol>		

4. Addressing budget reductions (state and university – wide)
5. Initiating new programs

The question of where the budget saving is coming from was asked, and it was stated that currently there are 4 department heads (all interim), 3 program directors, and 6 program coordinators. Restructuring would allow for 1 department head, 2 directors for separate program areas, and 1-program coordinator for each program.

There is also a lot of duplication of courses that will need to be eliminated. Monica Torres suggested the issues of duplication be addressed in the next revision.

Greg Fant suggested that it would be good to state why Communication Disorders is different, and why the two groups (Special Education and Communication Disorders) are being pulled apart, when they have always been together. Greg encouraged the group to take policy 6.05, section I, Reorganizing an Academic Unit, and incorporate an answer to the 5 appropriate points that are on the document.

Beth suggested the collaboration of all departments on a mission statement (working mission statement). The next revision will probably be on the 2<sup>nd</sup> ADAC meeting in March.

No approval needed at this time: please mail any and all suggestions, recommendations, comments to:

Dr. Azadeh Osanloo at [azadeh@nmsu.edu](mailto:azadeh@nmsu.edu)

Dr. David Rutledge at [rutledge@nmsu.edu](mailto:rutledge@nmsu.edu)

Dr. Debra Knapp at [deknapp@nmsu.edu](mailto:deknapp@nmsu.edu)

	<b>Rule 5.25 Faculty Compensation-Adjustments / Rule 5.27 Compensation – Faculty Promotion</b>	<b>G. Fant</b>
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Two proposed rule revisions; policy 5.25 faculty compensation adjustments, and (new rule) 5.27 compensation- faculty promotion (separation of faculty compensation and faculty promotion compensation).

Currently Rule 5.25 is all bundled up with compensation adjustments, cost of living, equity disparities, promotional increases and academic ranks rewards and incentives.

Regarding the new rule 5.27, the provost has said that the 7% and 11% increments to base salary would stay with the main campus, and 6% increments would remain for the community college faculty. The reason is that when we start doing the math on 7%-11% increments at the community colleges, we start to create equity disparities.

Rule 5.25 involves policy language clean up.

At this time we need feedback, please email Greg with any and all feedback.

The revision of 6.55, Academic Rules for Distance Education, was sent out late Friday. Recommendations, feedback, and comments have been incorporated in the document, and tends to look different however; it needs better flow, so send additional feedback to Greg.

	<b>Round Table</b>	
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**Rolfe Sassenfeld** – Faculty Senate has a couple of bills up for final vote on Thursday, Geomatics: Faculty Credentials (amended again), P & T Rule Changes.

Greg Fant stated that he needed to bring the proposal for Experiential Learning Requirements before the ADAC group, and stated a concern on the dictation of number of hours for experiential learning. This proposal comes from the Regents’ Student Success Committee.

**Shelly Stovall** – regarding Dacia’s email on Academic Sanctions policy. The registrar’s office has been receiving questions, and requests on adjusting academic standing of students who received a grade change after the original grades were processed. There have also been complaints on the academic standings that have been adjusted. Dacia’s stand has been to re-calculate a student’s academic standing, only if the grade change benefits the student. So the question was, do we want that language included when we do the revision of the section?

Enedina Vazquez stated that it is not a policy, but a practice.

**The Academic Sanctions / Grade changes will be on the next meeting agenda.**

**Ellen Bosman** – The library has digitized all of the graduate school catalogs back to the 1950's. They are now available online on the library's website.

**Jeff Hackney** – The Centralized Advising Task Force continues to meet. The new leadership is Interim Director, Jennifer Hodges, and Interim Associate Director, Marissa Macias. The task force feels that now that we have leadership in place we can move forward. There are still a lot of questions on how many advisors are needed, and who is an advisor and who is not. It sounds like the Provost would like the navigators to fill in as advisors.

**Kori Plank** – next agenda item for ADAC will be "Concentrations for degrees". She sent out a list to the Colleges, with some current concentrations listed in the catalog, also those that exist in banner, and those that are not in Banner, and what process do we want to use to get them into Banner, or the 6.82 route, and taking it to ADC. The goal is to get all the programs cleaned-up for the catalog.

**Dacia Sedillo** – The 2017 summer schedule is live for view only, and fall proof 2 will be sent to colleges no later than noon on Monday, March 6<sup>th</sup>.

**Norma Grijalva** – Jeff Hackney sent some wording to place on the MyNMSU home front page regarding early performance grades. Is there any issue with the announcement? No issue or concern addressed.

**Beth Pollack** – question, how often can we run a Cognos report on early performance grades not submitted? The system is a 24 hour turn around.

**Enedina Vazquez** – the state (PED) will be doing a pilot site visit next week March 6<sup>th</sup> – 9<sup>th</sup> on our secondary programs. The 120 credits will be discussed due to licensure, and accreditation.

**Tim Ketelaar** - The Honors College is very pleased to announce Micaela de la Rosa, a double major in Government and Spanish, minor in Anthropology, and a Domenici Student Scholar, is a finalist of the Truman Scholarship. Ms. de la Rosa wrote a policy proposal on mental health with the help of Senator Mary Kay Papen. Out of 600 applicants, she's been selected as a Truman finalist and will be going to Phoenix, Arizona for an interview.

**Bill Serban** – Grants President Search – Greg Fant stated that the President's Search Committee has identified 3 finalists. Dr. Cathie Cline, from East Arkansas Community College, will be on the Grants Campus on March 6, 2017, for an interview, and the following week Dr. Mickey Best, and Dr. Karla Volpi will visit.

**Adjourn: 2:45 pm**

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