

# Agenda

**ADAC Meeting**  
2 Hours, 4/22/2013  
Luna, Corbett Center

**Type of meeting:**  
Regular  
**Facilitator:** Donna  
Wagner  
**Note taker:** Sonya  
Chrisman

**Please read:** Minutes and Huron Report

**Please bring:** The Huron Report and any changes to 4/8/13 Minutes

## Topics

Call to Order

05	Approval of Minutes – 04/08/2013	Group
10	Campus Restrictions	Brook
10	Graduate School Updates	Reyes
10	Registrar Updates	Zimmerman
10	Minor in Brewing Entrepreneurship	Libbin
15	Deputy Provost Updates	Fant
	a. Distance Education Advisory Committee	
	b. EAB Reminder	
	c. Department Head Academy	
10	Faculty Senate Update	Sanogo in absentia
10	ADAC Charge Update	Lee and Wagner
20	Discuss Huron Report	Alden
15	Other Business	Group
	Adjournment	

# Minutes

**ADAC Meeting**  
2 Hours, 4/22/2013  
Luna, Corbett Center

**Type of meeting:**  
Regular

**Facilitator:** Donna  
Wagner

**Note taker:** Sonya  
Chrisman

**Attending:** Rebecca Kongs (Division Dean, DACC-for John Walker, Interim VPAA), Debra Teachman, Shelly Stovall, Kathy Brook, Donna Alden, Michael Zimmerman, Kathy Brook, Jim Libbin, Norice Lee, Mark Andersen, Beth Pollack, Lisa Bond-Maupin, Jim O'Donnell, Loui Reyes, Debra Teachman, Sonya Cooper, and Donna Wagner **Ex-Officios:** Greg Fant (Deputy Provost)

## Topics

05 Approval of Minutes – 04/08/2013

Discussion: Libbin Made a motion to accept – Alden seconded

Conclusions: Motion carried

Action items:

Person responsible:

Deadline:

12 Campus Restrictions

Brook

Discussion: Students disperse in the summer and would like online classes to continue with schooling. If NMSU does this, would it be taking students away from DACC? At the same time, would like to keep options open for students. How do you police if the student is actually doing the work, or someone else? Have had a half-a-dozen students saying they would like online classes. Cooper-We go case by case. Usually we tell them to wait. Polack-Only had to do it once. Fant-The bottom line is that you know the student best and decide what's in the student's best interest.

Conclusions:

Action items:

Person responsible:

Deadline:

10 Graduate School Update

Reyes

Discussion: Goal to have reporting mechanism in place to report to ADAC. Graduate coordinators are finding it valuable to report to the Graduate School. They are finding updated student handbooks valuable. Thanks to ADAC for encouraging their colleges to attend. This summer they will be looking at student forms from drop/add and forward.

Dean Lacy formally announced her retirement June 30. There will be a retirement gathering for her on May 23.

Alden, Will a diversity council be established? Not sure-Reyes. Wagner, Asked Reyes to send all ADAC members an updated handbook.

Conclusions: O'Donnell said he needs a new handbook

Action items: Reyes said he will send him one.

Person responsible: Reyes

Deadline:

10	Registrar Update	Zimmerman
<p>Discussion: Students who transfer to NMSU that do not have a direct transfer equivalent they are now working on making exceptions as required. Prefixes are unique and so was 240, and that's why 240 will be used (refer to handout 1). These are state approved common core courses. Summer project and should roll it out in the fall. Needs help from ADAC in inventorying Honor Society adornments. Not to make policy, but make sure students are respecting what should and shouldn't be worn for honors. Send emails and who's wearing what with names of organizations.</p> <p>Minor in Brewing Entrepreneurship, Libbin</p> <p>Minor would include one lower level class and three upper-level classes. Wagner, students taking these classes old enough to drink? Libbin, yes and cannot drink until age 21. ADAC just needs to be informed, but it does not need to approve the minor. Fant, Could do the minor today with what's already in the catalog? Libbin, Yes, but there is not rushing to get it into the 13-14 catalog.</p>		
Conclusions:		
Action items:	Person responsible:	Deadline:
Deputy Provost Updates		Fant
<p>Discussion: DE Advisory Committee needs to meet to review procedures. Should ADAC serve this purpose, or have members on the committee? Wagner, would the DE info be incorporated into ADAC meetings, or have a subcommittee? Fant, it could be something put on the ADAC agenda for discussion. There is room available for four more DE programs per current HLC approval. Brook, Bond-Maupin, Lee, Wagner, and Libbin are on the ED Advisory Committee. Bond-Maupin, what has been happening in those meetings is that people listen, but there isn't a lot of advising. That may need to change. Hard to answer if there should be a subcommittee or not because not sure how effective the committee is right now. Wagner, could add it to the agenda at the end so if there's an ADAC member doesn't need to be a part of it could leave. Community College does need to have input so it's good to have it part of the ADAC agenda. Fant, when there is to be a meeting for the ED Advisory Committee that they would be invited to the ADAC meeting. Would be nice to have sufficient alert that information will be covered so everyone who want to be at the ADAC meeting will join.</p> <p>EAB reminder, Fant</p> <p>Accepting ideas or want more information to contact him. Libbin, EAB student needed for allocation of Graduate Assistantships. Was one done? Fant said he would check.</p> <p>Department Head Academy, Fant</p> <p>There is a concern that input from Deans was lost. O'Donnell volunteered to be a part of the committee from ADAC.</p>		
Conclusions:		
Action items:	Person responsible:	Deadline:

<b>Faculty Senate Update</b>		<b>Wagner</b>
<p>Discussion: The resolution to endorse the disavowment of (Refer to email) Bond-Maupin, passed the revisions of the language of the proposal. Language was cleared up. Women's Studies will only be in charge of their own program. Not any others involved. The proposal will now go to the Deans for approval. Wagner, being Interdisciplinary experience, there should be faculty attached to the new department. Bond-Maupin, good to have academic in charge and not just advisors.</p>		

Conclusions:

Action items:	Person responsible:	Deadline:
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<b>ADAC Charge Update</b>		<b>Wagner</b>
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Discussion: Changing the language the Faculty Senate would like an amendment. ADAC shouldn't have something imposed on the group. Pollack, International Programs should have representation in the amendment, but they aren't an academic unit. Lee, they wanted it a part of the ADAC Charge because of the growing existence of International Programs. Brook, there has been a history of having someone from International Programs be a part of ADAC. O'Donnell, is there someone from International Programs on the Dean's Council? Fant, not sure. Lee, She thinks they are a part of the ADC, but perhaps not participating members. Brook, they may not want to be a part of ADAC because of many of the day to day information discussed by ADAC may not be of interest to International Programs. Wagner, the word international is not in the Charge. O'Donnell, agrees with Polack that ADAC should dismiss the amendment because they are not an academic unit, but could be invited to meetings when something pertains to them. Wagner, IT is an integral part of ADAC and they aren't an academic unit. Brook that would be an argument as to why they should be a part of the ADAC Charge. Pollack, they could be invited. Cooper, they are changing their structure so perhaps wait and see how that turns out before making a decision. Wagner, should ADAC have a member from International Programs? Lisa, what about the office of the Dean of Students? Perhaps there are others that should be a part of ADAC. Cooper, like the idea because of various issues coming up with students, but wants to still wait until IP works out their structure. Wagner, tell Soum that we discussed it the matter and that more research by ADAC needs to be done because a decision is made. Alden, Could it be passed and added later? Wagner, possibly, but would like to have them hold off on approving anything until further review can be performed by ADAC. Could make the decision electronically to speed the process up so the ADAC Charge gets passed quickly.

Conclusions:

Action items:	Person responsible:	Deadline:
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<b>Huron Report Update</b>		<b>Alden</b>
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Discussion: Very odd that the report is in PP form and difficult to read. Organized the ideas for today's discussion. Two important slides, Page 3 the second slide and what is said in the three shaded boxes. Huron Report was very critical in that area. Page 12 the slides. Polack, what then happens to the report? Alden, it will go to the Deans for final approval. We are a group of branch campuses, but they are all connected. Separate funding with separate degrees. It would be difficult to establish a uniform system. Wagner, She has to approve the DACC Nursing Course CAFS in the curriculum, which is odd. Nursing was to be DACC to be independent, but it wasn't set up that way. Alden, maybe hire someone at a higher pay grade to see how this system needs to be fixed not covered in the Huron Report. They made recommendations that NMSU needs more online graduate-level degrees through the Albuquerque Center. Brook, there is a desire for more online course delivery. Provide more of what students want if it is online courses. At the same time, though, through another committee there was no interest in adding online programs. Don't see a lot of faculty on board. There are more concerns than anything else. She would

benefit from knowing the NMSU's goal is before making a decision either way on the Huron Report. Has an issue with jumping in too soon with the online degrees. Alden, the Huron Report is just showing areas where we're lacking and need to explore to possibly expand. Fant, Is there a university goal to expand DE classes? No, but there should be one. Lisa, Bernadette is pushing for more online classes in any area that DACC is offering. She needs to work very closely with whoever is establishing a DE goal at NMSU. Fant, are you suggesting that the goal should be given but not discussed? Wagner, no, it can be discussed, but it shouldn't originate from the ADAC. Cooper, it's up to departments to determine what classes can be taught online because not every class, for example in Engineering, can be offered online. Wagner, could campus restrictions keep colleges from competing with one another? Could be, but perhaps just work with administration to work out a curriculum plan. Brook, would like to interject that it doesn't always work because sometimes people coming together have different missions. Therefore, a resolution is sometimes not met, but a decision does have to be made. So someone needs to give in for the best interest of institutions and their students. Issue not about who's getting their way, but about not hearing an idea until it comes from administration when big decisions are already made. Lisa, ADAC is the academic branch that understands what needs to happen and perhaps should take a stand. Not trying to be harsh on Bernadette, but better leadership is needed in the DE area. Libbin, lab science classes have a few issues and it needs to be addressed. Problems receive patches, but aren't being solved. Lisa, sometimes you have to have a financial incentive to get your way. Cooper, ADCC are a jewel of resources and are being underutilized. Reyes agrees. Wagner, when stable leadership occurs with the new president, there needs to be an academic charge by ADAC on this matter. Page 2, second slide asks how NMSU can provide access to students for online courses they wish to take regardless of campus location. Kongs, there are some degrees that will not allow lab sciences to be taken online. Lisa, need to match academic goals with student needs. There needs to be better direction. Wagner, good discussion. Where should we go next might be that ADAC prepare a document to focus on the group's concerns. Kongs, felt as if the doors of communication between NMSU and DACC closed. No longer feels like a system. Attitude has really changed and creating unhappy feelings. Somehow transferring needs to be improved to create better enrollment and unify with what students need. Wagner, does anyone outside ADAC care about the Huron Report? Brook, we shouldn't care if others care. It is something that just needs to be done. Alden, at least now a formal document, the Huron Report, was commissioned and created to resolve issues. Greg, while the Huron Report isn't being discussed as much, it doesn't mean no one else cares. There are just many things on hold including the Huron Report because other matters are taking precedent. Wagner, we will put this on the next agenda to continue discussions.

Conclusions:

Action items:	Person responsible:	Deadline:
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**Other Business**

Discussion: Lee Institute for Public Policy construction is beginning and there will be a ground breaking ceremony soon.

Kongs, student resources at East Mesa at DACC is having a ribbon cutting is May 6.

O'Donnell made a motion to adjourn. Bond-Maupin seconded. Motion carried.

Conclusions: Adjournment 2:48 p.m.