

Agenda	<h1 style="margin: 0;">ADAC Meeting</h1> <p style="margin: 0;">4/08/2013 1 Hour RM 333, Breland Hall</p>	
<b>Type of meeting:</b> Regular	<b>Please read:</b>	
<b>Facilitator:</b> Donna Wagner <b>Note taker:</b> Sonya Chrisman	<b>Please bring:</b>	
	<b><u>Topics</u></b>	
<b>05</b>	Approval of Minutes – 03/25/2013	Group
<b>12</b>	Graduate School Initiatives	Reyes
<b>10</b>	ADAC Charge	Wagner
<b>15</b>	Faculty Senate Update	Wagner
<b>15</b>	Other Business	Group
	Adjourn for University Curriculum Meeting	

Minutes

# ADAC Meeting

4/08/2013

1 Hour

RM 333, Breland Hall

**Type of meeting:** Regular

**Facilitator:** Donna Wagner

**Note taker:** Sonya Chrisman

**Attending:** John Walker (Interim VPAA), Kevin Melendrez (Representing Kathy Brook) **Members:** Jim Libbin, Jim O'Donnell, Lisa Bond-Maupin, Mike Zimmerman, Donna Alden Sonya Cooper, Mark Andersen, Norice Lee, Lou Reyes, Beth Pollack, and Donna Wagner **Ex-Officios:** Greg Fant (Deputy Provost)

## Topics

### 05 Approval of Minutes – 03/25/2013

Discussion: Libbin Made a motion to accept – Reyes seconded. Brook, Fant, and Bond-Maupin submitted changes to clarify what was said.

Conclusions: Motion carried with changes.

Action items: Make corrections as requested.

Person responsible:

Deadline:

Chrisman

### 12

### Graduate School Initiatives

Reyes

Discussion: In regards to the handbook, every department needs an updated handbook. One College so far has updated all their graduate handbooks (CHSS). Other colleges are doing well, but he needs to contact nine departments to make sure everyone gets their changes submitted. Pathways toward degree completion are being held with forty participants in each session. They revisit policies. The first meeting is about Graduate School. Made outlines for the summer. Look at every Graduate Education Form and update them to do such things as remove social security numbers. The next PDC work session will include: (Refer to handout). PDC sponsored by Registrar's. Zimmerman-Productive meeting and very happy how it turned out.

NMSU Policy 5:15 enlists associate deans to keep tabs on their departments. For example, some colleges are using Master Degree recipients to teach PhD classes, which is irresponsible. These are adjunct. Not referring to GAs who fill in for professors.

Review Report of the Examination Committee by the Dean's Representative. Reyes wanted ADAC to stay up to date with what's happening. Wagner asked about the changes in the Examination Committee, e.g., the chair of the oral exam committee is the Dean's rep, have there been issues? Bond-Maupin -Usually the outside of the dept. chair gives feedback to the dean's rep. Anxious to have an assessment director to have a focused discussion. Pollack-Who certifies? Reyes-Admissions. Pollack-Doesn't understand why Graduate Education doesn't get a copy. Why is there a lack of communication? Fant-Have you asked why? Reyes-No, but we haven't been told that we couldn't see it. O'Donnell-Has it always been this way? Reyes-Yes. Things had gotten fragmented, but we are trying to bring these things back together.

Bond-Maupin -Has Grad Council taken up the issue of the paperwork? Reyes-Not yet. Wagner-Perhaps talk to representatives on the Grad Council about this issue.

Wagner-Thanked Reyes for his work.

Conclusions:

Action items:

Person responsible:

Deadline:

10

ADAC Charge

Wagner

Discussion: Good news is that it has been put on the fast track and placed on the Faculty Senate agenda. Norice Lee will develop a brief background for the Deans Council. Handed out description of ADAC. Wagner-Putting together a packet to give to the Deans. Hope to get this finished this year.

Conclusions:

Action items:

Person responsible:

Deadline:

10

Faculty Senate Update

Wagner

Discussion: Wagner reports for Sanogo: ADAC Charge is on agenda. Refer to Sanogo's email. The "clicker wars" will also be discussed. There needs to be a resolution to having only one clicker in use. The Nursing School is now using a "non-approved" clicker. They are trying a clicker pilot. One that is able to be used in on-line classes. Not just one clicker can suit everybody. So, there needs to be more discussion. Alden: There has been a complaint from students that they've had to buy up to three different types of clickers and it's expensive. One student picked up the wrong one and couldn't take a test that day. ICT will only service one clicker. Doesn't want to challenge academic freedom, but need to keep in mind the needs of students.

Conclusions:

Action items:

Person responsible:

Deadline:

**Other Business**

Discussion: Wagner: Huron Response-Bond-Maupin, Brook and Alden will work on a written response to give to the Deans.

Reyes-Graduate Council nomination last day is April 18. Two focus conversations; what is needed for a dissertation and a master's thesis. Students want a better understanding of what NMSU wants. Electronic submission of a dissertation and thesis is being examined. Will save students money. The Library gets an electronic copy anyway and this will still go to the National Abstract and for copyright.

Fant-Review Viewing Wider World and course delivery fee emails. Any value in designating online, or hybrids. At this point, if anything pops up during the registration process from students, let Zimmerman know. Bond-Maupin - some students are listing internships as online classes, but that may not be appropriate. Working out designation.

Motion to adjourn by Cooper. Walker seconded.

Conclusions: 1:54 p.m. adjournment

Action items:

Person responsible:

Deadline: