

**2017 Academic Administrator Training**  
**Tuesday, June 20**  
**Wednesday, July 12**  
**Wednesday, August 9**  
**Location: Yates Theater, Domenici Hall**  
**Check-in, coffee and breakfast snacks start at 8:30 am**  
**Training begins at 9 am and runs until 4 pm**

I. Welcome Dan Howard

II. What Administrators Need to Know  
○ About Accreditation Shelly Stovall  
○ Dreamer Overview Laura Gutierrez-Spencer

III. Human Resources  
○ Hiring process: Faculty and Staff Andrew Peña, Greg Fant  
○ Affirmative Action and Placement Goals Lauri Millot  
○ Employee and Labor Relations Ralph Lucero

**Break 11:00–11:15**

IV. Retention and Recruitment  
○ Proactive Graduate Enrollment Loui Reyes  
○ Resources from EAB Melody Munson-McGee  
○ Faculty Liaisons and the Center for Academic Advising and Student Support  
Jennifer Hodges and Liz Schirmer

**Get Lunch 20 min, 12:00–12:20**

V. Tales from the Crypt—True Legal Horror Stories from 2016–2017 Liz Ellis

**Break 1:50–2:05**

VI. The Case for Respect Lauri Millot

VII. Concluding Remarks Dan Howard