2017 Academic Administrator Training

Tuesday, June 20
Wednesday, July 12
Wednesday, August 9

Location: Yates Theater, Domenici Hall
Check-in, coffee and breakfast snacks start at 8:30 am
Training begins at 9 am and runs until 4 pm

I. Welcome  
   Dan Howard

II. What Administrators Need to Know
   o About Accreditation  
     Shelly Stovall
   o Dreamer Overview  
     Laura Gutierrez-Spencer

III. Human Resources
   o Hiring process: Faculty and Staff  
     Andrew Peña, Greg Fant
   o Affirmative Action and Placement Goals  
     Lauri Millot
   o Employee and Labor Relations  
     Ralph Lucero

Break 11:00–11:15

IV. Retention and Recruitment
   o Proactive Graduate Enrollment  
     Loui Reyes
   o Resources from EAB  
     Melody Munson-McGee
   o Faculty Liaisons and the Center for Academic Advising and Student Support  
     Jennifer Hodges and Liz Schirmer

Get Lunch  
20 min, 12:00–12:20

V. Tales from the Crypt—True Legal Horror Stories from 2016–2017  
   Liz Ellis

Break 1:50–2:05

VI. The Case for Respect  
    Lauri Millot

VII. Concluding Remarks  
     Dan Howard