

ADAC Meeting Minutes

June 26, 2017

Milton Hall, room 85, 1 hr.

Type of meeting: Regular ADAC Meeting

Facilitator: Beth Pollack

Notes: Yvonne Mendoza

Attending: Norma Grijalva, Dacia Sedillo, Kori Plank, Tim Ketelaar, Greg Fant, Jerry Hawkes, Sonya Cooper, Karen Frye, Ellen Bosman, Andrew Nwanne, Harry Sheski, Norma Palomino

Guests: Rick Adkisson, College of Business

Agenda Item	Attendee:
Call to order	B. Pollack
Approval of May 8, 2017, May 22, 2017, and June 12, 2017.	Group
<ul style="list-style-type: none"> Motion to approve the May 8, 2017 ADAC minutes by Karen Frye, seconded by Tim Ketelaar, all in favor, motion passed. Motion to approve the May 22, 2017 ADAC minutes by Sonya Cooper, seconded by Karen Frye, all in favor, motion passed. Motion to approve the June 12, 2017 ADAC minutes by Sonya Cooper, seconded by Karen Frye, all in favor, motion passed. 	
Educational Leadership and Administration Concentration Proposal	D. Esquibel/E. Vazquez
<p>The proposal for graduate concentrations in Educational Leadership, and Administration was tabled for the next ADAC meeting (July 10, 2017). The group has requested more details/list of the courses for the 6 concentrations: Master's Pk-12 Administration, Master's Higher Education Administration, Doctorate of Education PK-12 Administration, Doctorate of Education Higher Education Administration, Doctorate of Philosophy PK-12 Administration, and Doctorate of Philosophy Higher Education Administration. (for clarity)</p>	
Roundtable	
<p>Enedina Vazquez: The College has received formative feedback in preparation for its site visit in the fall. Tim Ketelaar: Valerie Simone is the second recipient of a Fulbright award this year. Kori Plank: We will be continuing to review catalog regulations this year to complete the process started in the spring with help from Liz Ellis. The catalog for 2018-19 may be open in the fall and the CAF system will be open in July in preparation for the fall only submissions. Denise Esquibel has distributed probation letters to the colleges and departments. These students need to meet with advisors concerning a plan of action to return to good standing. A calling campaign is under way to continuing students. There is no final budget yet for fellowships and scholarships so letters have not gone out. Pam Jeffries: There are many IT initiatives, most importantly the move to Banner 9 which must be completed by December 2018. Jeff Hackney noted that we are completing the third AWO for new freshmen.</p>	
Platinum Analytics Presentation	Patrick Cain

Patrick Cain is a strategic solutions consultant for Ad Astra and regularly meets with Dacia Sedillo by phone to monitor developments at NMSU. Ad Astra provides a mechanism for integrating the degree audit information with Banner. Users can supplement the data with their understanding of the context.

One type of information available is the choices that students make when given several options among courses.

Reports identify courses which are overloaded (above 95% of capacity) balanced (70-95% of capacity) and underutilized (below 70%). It then identifies candidates for adding a section, eliminating a section or reducing the number of sections. The data can be used to consider reallocations within disciplines from underutilized sections to over capacity sections.

Patrick encourages the formation of a strategic scheduling team.

Those who would like access to Platinum Analytics should email Dacia, who indicated that we may want to incorporate a quarterly discussion of Platinum Analytics into the ADAC agenda.

Currently Dacia is sending out information about 100 and 200 level courses but she can add courses to the report as needed.

Adjourn: 3:00 pm

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