

Associate Deans' Academic Council Minutes

February 10, 2020
Milton Hall, Room 85, 1:00 – 3:00 PM

Facilitator: Joseph Lakey

Notes: Amanda Barrier

Present: Charles Abasa-Nyarko, Ellen Bosman, David Conner, Denise Esquibel, Krystal Espinoza, Greg Fant, Tony Garcia, Debbie Giron, Jennifer Hodges, Daniel James, Tim Ketelaar, Joe Lakey, Julia Parra, Henrietta Williams Pichon, Kori Plank, Dacia Sedillo, Harry Sheski, David Smith, Shelly Stovall

Visitors: Jennifer Chandler and Satya Rao

Agenda Item:	Attendee:
Call to order: 1:00 PM	J. Lakey
1. Welcome and Introductions	All
J. Lakey called the meeting to order at 1:00PM.	
2. Additions to the Agenda	All
None.	
3. Approval of Minutes of January 27, 2020	
The vote to approve January 21th meeting minute will take place on February 24, 2020.	
4. CHSS Grad Minor Reactivation (1st read and vote)	S. Rao
Satya Rao presented two proposals from the Department of Public Health:	
<ol style="list-style-type: none"> 1. US-Mexico Border Health Issues– All of the courses are already offered and active; there are no additional resources necessary. 	
D. Conner motioned to approve. D. James seconded the motion of the US-Mexico Border Health Issues minor. The vote was approved to reactivate the minor.	
5. CHSS Concentration Name Change (1st read and vote)	S. Rao
The Department of Nursing proposes to change the title from their Community Health Education concentration to Health Behavior and Health Promotion. This is in response to their accrediting body – there are no changes except the name.	
H. Williams motioned to approve. D. Esquibel seconded the motion. The motion to approve the concentration name change was approved.	
6. Nursing deactivations (1st read and vote)	S. Rao
The School of Nursing wishes to inactivate the DNP and Adult Geriatric Nurse Practitioner program due to limited student interest in the programs	
D. Conner motioned to approve. T. Ketelaar seconded the motion. The motion to inactivate the two programs were passed.	
7. MS Bioinformatics changes (1st read and vote)	J. Lakey

The program was becoming too computer-centric and there were limited options for students without a computer science background to move through the program. The program is looking to restructure coursework by articulating a separate path that doesn't require such a heavy computer science background.

D. Esquibel noted that during one of the semesters of graduate work, students wouldn't qualify for GA since the required courses are not graduate level courses and therefore do not qualify toward the nine required hours for GA.

This will be brought back at the February 24, 2020 meeting.

8. Courses not being offered	J. Lakey
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There are some common course numbers that are not taught at NMSU-LC that are being pulled into the 2020-2021 LC catalog, mostly due to cross listings. The best way to clarify in the catalog which courses will be offered for a given program is to list the offered numbers specifically in the requirements section and on the degree roadmaps.

No action is required on this item.

9. NMSU Catalog Regulations section (1st read for approval)	K. Plank
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Kori sent out the latest version of the regulations section based on changes received thus far. The changes made were the catalog effective period and removing mention of a master's degree from the specialist in education section.

Voting on the document, with final modifications, will take place on February 24, 2020.

10. Updates on time blocks	J. Lakey
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Two student advisory groups were polled informally – Student Technology Advisory Committee and Arts and Sciences Student Council. Of two options proposed (eliminating certain MWF blocks or starting any MWF classes at the same times as MW classes) both groups preferred the option to start all classes at the same times. Awaiting feedback from faculty before bringing to a vote by ADAC.

11. Roundtable	
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Denise – SLATE training has begun – those that have been trained now have access. Graduate School has hired their Data Management Specialist. The new budgets for GA will be discussed this week.

Dacia – Thanks to everyone for their participation in the AD ASTRA workshop last week. Fall '20 proof II went out last Friday.

Kori – CAT Pages/Roadmaps: As associate deans please be looking at both the requirements list and roadmaps when approving the pages to ensure accuracy across the board, both in this catalog and future editing cycles. Changes @ college level- for minor changes the college approving level has access to make these changes on their end. Deadline Reminder 3/9/2020 – College approval deadline. Advising Documents – departmental (credit hour issues) a potential discussion for the future or ensuring that any documents the department creates for students is utilizing the approved course information, i.e., credit hours, numbers, titles, etc.

Julia – Some faculty senators have some concerns about SLATE. Some programs have received fewer applications than in previous years. There was a senator that was upset that the recent ELA certificate had not gone to Graduate Council. It was tabled, but not seconded.

Daniel – Question for Kori about approvals

Jennifer – The list of students who don't have enough credits for financial aid came to advising very late. They are taking a look at MS2 courses, there is only one VWW course with seats left. Main campus Gen Ed is very heavy in area 4. This is the area in which we actually have less need for courses.

Harry – This Saturday is the 37th annual quadrathlon in Grants – registration is still open.

Don Conner – Attended APLU sponsored workshop – a lot of the universities are facing the same challenges: mental health, career services, and advising.

Andrew – Will be working with oil and gas industry, they will be meeting on 2/25 to present what we need from them.

Greg – If you attended any of the VP for Facilities forums, please get feedback in ASAP. There has been effort with faculty at community colleges to approve the credit for higher learning processes, look for email.

12. UCC approvals	
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Meeting adjourned at 2:37