

# Associate Deans' Academic Council Minutes

**March 9, 2020**

**Milton Hall, Room 85, 1:00 – 3:00 PM**

**Facilitator:** Tim Ketelaar

**Notes:**

**Present:** Charles Abasa-Nyarko, Don Conner, Denise Esquibel, Krystal Espinoza, Greg Fant, Tony Garcia, Debbie Giron, Norma Grijalva, Jennifer Hodges, Daniel James, Terry Keller, Andrew Nwanne, Kori Plank, Dacia Sedillo, Harry Sheski, David Smith, Shelly Stovall, Henrietta Williams Pichon

**Visitors:** Susan Beck

Agenda Item:	Attendee:
<b>Call to order: 1:00 PM</b>	<b>T. Ketelaar</b>
<b>1. Welcome and Introductions</b>	<b>All</b>
J. Lakey called the meeting to order at 1:00PM.	
<b>2. Additions to the Agenda</b>	<b>All</b>
None.	
<b>3. Interim Director of SAS</b>	<b>G. Fant</b>
G. Fant introduced the Interim Director of Student Accessibility Services, Jesse Haas	
<b>4. Approval of Minutes of February 24, 2020</b>	
The minutes from February 24th were approved.	
<b>5. Q&amp;A on becoming an Interstate Passport Institution</b>	<b>D. Smith and S. Beck</b>
The provost has tasked a team to lead the university into becoming an Interstate Passport Institution.	
If a student completed all GE requirements at one Passport Institution, they will be considered to have met all GE requirement at any other Passport Institution. The members of ADAC discussed what it takes to become a Passport Institution and the implications of becoming a Passport Institution.	
<b>6. HSM Concentration Change (1st read)</b>	<b>D. James</b>
The College of Business would like to add a Health Services Management concentration to their Master of Business Administration program. D. James reviewed the course requirements and asked for questions and feedback regarding the additional concentration. There are no new courses being added.	
<b>7. Commencement Numbers and Volunteers</b>	<b>K. Plank</b>
The graduate ceremony is Friday, May 15 <sup>th</sup> . The undergraduate ceremonies will take place on Saturday May 16 <sup>th</sup> . Kori reviewed degree application numbers for undergraduate and graduate students – please refer to email sent after ADAC meeting.	
<b>8. Degree Audits and Common Course Numbering</b>	<b>K. Plank</b>
Student Records is making all of the adjustments to Degree Audits to reflect the new common course numbering system. There will be a delay publishing the audits so they are published correctly.	
<b>9. Follow up on Administrative Withdrawal and Academic Regulations</b>	
There were enough 'YES' votes for T. Garcia's amendment to pass.	

<b>10. Electronic Voting</b>	
This topic was tabled until the March 23 <sup>rd</sup> meeting.	
<b>11. Variable Credit Hours Follow Up</b>	
This topic was tabled until the March 23 <sup>rd</sup> meeting.	
<b>12. Vote on time blocks</b>	
<p>The members of ADAC discussed how feedback was obtained from their colleges prior to voting.</p> <p>The results of the vote: Option 1 (4 votes), Option 2 (1 vote), Option 3 (3 votes).</p> <p>The majority of the votes selected option 1 to be implanted in 202110.</p>	
<b>13. Emergency Remote Teaching</b>	
Faculty members have reached out regarding remote teaching due to concerns surrounding CORVID 19. Faculty members should be diligent about their surroundings and safety.	
<b>14. Roundtable</b>	
<p>H. Williams – College of Education is in the middle of their dean search and should have candidates on campus by the first week of April.</p> <p>D. Connor – ACES will have a new associate dean of research, Leslie Edgar from UGA, in the coming months.</p> <p>J. Hodges- Navigate has launched. Approximately 7,600 messages were sent out regarding early performance grades 3/5 and as of 3/6 about 500 appointments had been made through the system.</p> <p>K. Plank – College approvals and curriculum pages are due by midnight 3/9.</p>	

**Meeting adjourned at 2:15.**