

# Associate Deans' Academic Council Minutes

June 22, 2020

1:00 – 3:00 PM, Meeting Held via Zoom

**Facilitator:** Joe Lakey

**Notes:** Amanda Barrier

**Present:** Ellen Bosman, Mark Buckholz, Mark Cal, Don Conner, Denise Esquibel, Greg Fant, Tony Garcia, Debbie Giron, Norma Grijalva, Jennifer Hodges, Daniel James, Terry Keller, Tim Ketelaar, Matthew Madrid, Seth Miner, Andrew Nwanne, Julia Parra, Kori Plank, Dacia Sedillo, Harry Sheski, David Smith, Shelly Stovall, Marlene Chavez- Toivanen, Henrietta Williams Pichon

**Visitors:** Sherry Kollmann, Amy Turpin, Luis Vazquez

Agenda Item:	Attendee:
<b>Call to order: 1:00 PM</b>	<b>Joe Lakey</b>
<b>1. Welcome and Introductions</b>	<b>All</b>
<p>J. Lakey introduced Amy Turpin, Regional Manager for Follett, who will be speaking on their new partnership with NMSU.</p> <p>G. Fant introduced Sherry Kollmann, the new VP for Digital Learning.</p>	
<b>2. Follett</b>	<b>A. Turpin</b>
<p>Follett will be the new service provider for the NMSU bookstore. A. Turpin spoke on the process for textbook adoptions. While the new software is launching, please ask faculty to send textbook adoptions for SU2 and Fall 2020 to <a href="mailto:2218mgr@follett.com">2218mgr@follett.com</a> (all NMSU branch campus) or <a href="mailto:2219mgr@follett.com">2219mgr@follett.com</a> (DACC).</p>	
<b>3. International Graduate Students</b>	<b>D. Esquibel and L. Vazquez</b>
<p>The Graduate School has been fielding several questions from international students regarding the eligibility for online courses to count toward their degree plan. Please send the Graduate School a point of contact for international graduate students and a list of courses being offered online for international graduate students.</p>	
<b>4. Distance Education</b>	<b>S. Kollmann</b>
<p>S. Kollmann sought information about how her team can best support ADAC.</p>	
<b>5. Approval of ADAC Minutes (4/27, 5/11, 6/8)</b>	<b>All</b>
<p>The meeting minutes from April 27<sup>th</sup>, May 11<sup>th</sup>, and June 8<sup>th</sup> were approved.</p>	
<b>6. Fall Schedule Updates from Academic Colleges</b>	<b>All</b>
<p><b>Arts and Sciences</b> will offer most courses asynchronously or synchronously online.</p> <p><b>Business</b> will offer about 40% online synchronously, 50% hybrid, and 1% online as asynchronous.</p> <p><b>ACES</b> will offer 25.5% of their seats hybridlike (the lectures will be online and the labs will be face-to-face), 22% synchronously online, 21% asynchronously online 11% independent studies.</p> <p><b>Engineering</b> will offer 3% of courses asynchronously online, 23% online synchronous remote delivery, 30% hybrid/flex, and 26% of sections will offered face-to-face.</p> <p><b>School of Nursing</b> has worked out a plan of their internal clinicals. Other than that, everything has moved online.</p> <p><b>DACC</b> is offering courses asynchronously or synchronously online.</p> <p><b>Grants</b> is looking at utilizing the flex model, but will be surveying the faculty to see which delivery method they would prefer.</p>	

**Carlsbad** is in a good place, but Mark can't speak on specific data.

**7. Input on Agenda for Next Provost Department Head Workshop**

**All**

Follett and Fall planning are currently on the agenda. The Provost is looking for other items that colleges would like to add to the agenda:

- D. Conner suggested Title IX

**8. Roundtable**

**All**

Denise – the Graduate School is working on the 2021 application. Please be one the lookout for the new summary; Denise will need feedback by July 15<sup>th</sup> so the application can go live on August 1<sup>st</sup>.

Dacia – The spreadsheets will be sent out by next Monday, June 29<sup>th</sup>.

Mark – Carlsbad will conduct an instructional Roundtable on July 2<sup>nd</sup>.

Tony – Engineering is enjoying the Teams format of AWO.

ADAC Meeting adjourned at 3:00 PM.