

Associate Deans' Academic Council Minutes

September 9, 2019

Milton Hall, Room 85, 1:00 – 3:00 PM

Facilitator: Kathy Brook

Notes: Yvonne Mendoza

Attending: Kathy Brook, Julia Parra, Kori Plank, Susan Wood, Teri Keller, Shelly Stovall, Harry Sheski, Don Conner, David Smith, Mark Cal, Greg Fant, Joe Lakey, Debbie Giron, Marissa Fowler, Tim Ketelaar, Henrietta Pichon, Antonio Garcia, Michael Schmelzle, Denise Esquibel, Dacia Sedillo, Pam Jeffries Kate Terpis, Andrew Nwanne,

Agenda Item:	Attendee:
Call to order: 1:00 PM	Kathy Brook
1. Welcome and Introductions	All
2. ASNMSU Update	
We haven't heard from ASNMSU so Kathy Brook will again reach out to them and let them know their welcome to attend.	
3. DACC Program Changes	S. Wood
<ul style="list-style-type: none"> • Name Change from Nursing Assistant to Allied Healthcare Assistant S. Wood stated that in looking at the approval processes for the request that the request would come before this committee. The request is to change the name from Nursing Assistant to Allied Healthcare Assistant. Greg Fant asked if we were changing something on someone's degree, or changing the name on business cards? If we are changing something that is going on a transcript it should be referred to ARP (4.8) Academic, but if we are changing something that is going to be a name change on the business card, then we stick to Chapter 2. (2.15). modifying academic units. The department of Nursing Assistant wants to propose the name of their academic unit be changed to Allied Healthcare Assistant. The reason is that nursing assistant courses are no longer the only focus of the program. The program now offers Certification in Nursing Assistant, Patient Care Technician, and an Associate of Applied Science in Medical Assisting. The unit name Nursing Assistant is outdated and no longer reflects the diversified educational opportunities that the program offers. The name change to Allied Healthcare Assistant represents the group of healthcare assistant courses, certifications, and new degree. There is no impact to budget or staffing. Motion by Susan Wood for approval of name change to Allied Healthcare Assistant. 2nd by H. Pichon, all in favor, motion passed. • Inactivation of AAS Degree in Fire Investigation The Fire Investigation program has not seen any growth nor are there any current students enrolled in the program. The fire investigation program was discussed at length with DACC's Fire Science Advisory Council and the consensus of the attendees was to support the decision to inactivate the program. The Fire 	

Investigator position is promoted internally within the local fire departments. The NM Firefighters Training Academy does not recognize course FIRE 226, Fire Investigations II, that is currently contained in this program. Inactivating the fire investigation program will not negatively impact the Fire Science Program's IFSAC accreditation, and no faculty or staff will be adversely affected due to program closure. There are no other campuses in the system with a Fire Investigations AAS degree program.

Motion by Susan Wood to inactivate AAS Degree in Fire Investigation, 2nd by J. Lakey, all in favor, motion passed.

4. College of Education Degree Inactivation

H. Pichon

The request is for inactivation of three programs in the School of Teacher Preparation, Administration and Leadership: Curriculum & Instruction, Ed.D., Special Education Ph.D., and Special Education Ed.D.

- Ed.D. in Curriculum and Instruction: the rationale to inactivate is that no one majors in it anymore.
- Ed.D. and Ph.D. in Special Education: for the last five years they've seen dwindling enrollment and faculty in the program. What the college will do is move the Special Education part to a concentration in Curriculum and Instruction. Students will still be able to pursue a specialization in special education. They would receive a Curriculum and Instruction Ph.D.

Motion by H. Pichon to approve the inactivation of Ed.D. in Curriculum and Instruction, Ed.D. and Ph.D. in Special Education, 2nd by K. Terpis. Discussion: G. Fant asked about the 6 current students in the program and H. Pichon stated that they are working with those students, and courses will be available to them in order to complete their degree and graduate with the degree they started with. New students would come in under Curriculum and Instruction. G. Fant also asked if the 6 students would be able to graduate before the catalog expires? H. Pichon stated that she would check the program of study in order to make sure they graduate before the catalog expires. All in favor, motion passed.

5. Math Department curriculum Changes

J. Harding

John Harding presented the Math Department Curriculum changes.

- The new concentrations are based solely on existing courses.
- New undergraduate concentration: **Foundations**
The proposed program provides core education in Foundations, an area at the intersection of logic, philosophy and math. It is a good pathway to logic, philosophy, and philosophy of science graduate programs and one of a few such programs at a Hispanic serving institution, and a pathway to the BSc Degree. It is ideal for the steady number of high-quality students interested in both mathematics and philosophy.

Motion to approve the new undergraduate concentration in Foundations by T. Ketelaar, 2nd by D. Esquibel, all in favor, motion passed

- New undergraduate concentration: **Mathematics Education**, the concentration will allow a student a path leading to graduate studies and/or industry, while providing the course work in mathematics and education necessary for secondary education certification. The state has a critical need for highly qualified secondary mathematics education teachers. This allows students great flexibility and security, and it serves our students in the Colleges of Education and Arts and Sciences.

Motion to approve the new undergraduate concentration in Mathematics Education by T. Ketelaar, 2nd by H. Pichon, all in favor, motion passed

- **BS General Mathematics**: the proposed dropping of the foreign language requirement reflects the fact that English is now the universal language of publication in the discipline and the existing requirement creates a barrier for students. Removal of CS 272, Data Structures, as a requirement is proposed since it is no longer offered.

Motion to approve the removal of the language requirement and CS 272, Data Structures, by D. Esquibel, 2nd by T. Ketelaar, all in favor, motion passed.

- **MS Math:** change in timing of master’s written exam on core course material, to be offered at the end of the **Fall and Spring** semesters; students would need to pass the written exam no later than the **Summer** following their completion of Math 525, 527 or at the start of their fourth semester in the program, whichever comes first. This allows better adjustments to be made by the students.

Motion to approve the change in timing of master’s written exam by J. Lakey, 2nd by S. Wood, all in favor, motion passed.

- **Undergraduate minor:** drop MATH 190 (Precalculus) as qualifying credits since this course does not count for any of the degrees in the department.

Motion to approve the removal of Math 190 from the undergraduate minor by J. Lakey, 2nd T. Ketelaar, all in favor, motion passed.

6. ADAC Operating Procedures

J. Lakey and T. Ketelaar

Tim Ketelaar passed out a hard copy of the ADAC procedures. The first and second pages have been reviewed by the group and there has been a vote on section D. language change. On Section B., Charge, spaces were left at the end of sentences in order to reference the ARP section, and Tim will check with general counsel on exactly how that is done. Section C, Membership, number 2: the group had discussed the ASNMSU Vice President and or their designee, in order for them to have someone participate on their behalf. Section E., Voting, stayed the same.

Comments: G. Fant stated that the “Office of the Executive Vice President and Provost” should be changed to “*Vice President for Academic Affairs and Provost*” and the “Registrar’s Office should be changed to “*University Student Records*”. K. Brook stated that she had emailed VP Renay Scott regarding the Office of Student Engagement and their participation/representation on the committee, but has not yet received a response.

Motion by J. Lakey to approve the Associate Deans Academic Council Procedures as amended, all in favor, motion passed.

Roundtable

J. Lakey – stated that Dacia had sent out a potential amendment to time blocks, and that he had received some feedback on a proposed alternative that involves starting three day/week classes at the same times as two day/week classes (such as 900, 1030) which could simplify the schedule for students. Dacia stated that she will pull MWF’s data and check the time blocks

M. Schmelzle – As you all are aware, there is a lot going on with immigration. The US Citizenship & Immigration Services has revised their position on multi presence, which means now students who fall out of status face punitive measures such as not being able to travel to US for visa and visa denials, particularly for students from the Middle East. What is worrisome is the cancellation of visas at the airport by Customs & Border Protection. There have been accusations of students cheating and submitting false documentation. They’ve been sent to a secondary inspection and phones are taken away and they are required to give passwords, and CBP then goes through their phones. There’s been an increased look at electronic devices when people travel. There has been no forward movement on DACA and Temporary Protective Status and they may come to an end. The Dream and Promise Act has stalled in the Senate.

There has been another Change in Regulation which now means any student that takes advantage of any public funding, such as Medicaid, may be denied visa benefits moving forward.

Something new is site visits by Department of Homeland Security to employers of students on Optional Practical Training (OPT), which could potentially affect universities because we do have students on OPT.

H1B visas are being scrutinized more, security checks are delaying scientists and engineers particularly from China, Russia and the Middle East, and the spouses of H1B holders who did have work permission are about to lose that permission towards the end of the year. There are increased processing times for OPT and Green Cards and an increase in fees.

Currently there is a court challenge to attack the ability of the Department of Homeland Security to have the jurisdiction to authorize employment after graduation. If this is successful (and there will be a ruling towards the end of October on this), this could result in the STEM OPT and also the standard 12 months OPT disappearing. NAFSA has partnered with Presidents Alliance for Immigration for Higher Education and they are working together to submit a brief to this. What would be helpful to them is if anyone has any experience with students who have OPT experience and would be willing to say something on the value it brings to their education. They are also asking universities to sign on to this. It's been mentioned to the Provost and the VP for Research to see if this is something the university would be willing to sign on to.

T. Garcia – College of Engineering has been working and talking about communicating to students on how they pursue a degree and curriculum mapping, and how we can better improve retention. They are working on a flow chart as well.

D. Esquibel – SLATE: did a production test in hope of going live today but something is not working with the prompts. The Graduate School is working on Cashnet and SLATE. There is a lot of clean up on curricula and programs. Hopefully by Wednesday it goes live. The Graduate School is waiting to see graduate numbers.

J. Parra – Faculty Senate meeting: the TPAL Alternative Licensure Graduate Certificates have been assigned to Scholastic Affairs which meets on Tuesday the 17th. And as a reminder, if you are doing curriculum changes, October is the meeting to make sure those get submitted. The Provost did visit during the meeting and they are looking at creating a task force to look at faculty appointments (research faculty, professors in practice, affiliated). This may help the HR situations that are going on.

K. Plank – CAF's deadline: Monday September 16, 2019. Departments are getting them in. The first two CAF trainings went well. There are two more this Friday with low registration so the second one might be canceled. Tomorrow a Catalog access email will be sent out, asking who will be the users for this catalog cycle.

M. Fowler – Advising Center will be closed tomorrow from 12:00 to 3:30, but students can use the appointment feature online and CAASS will get back to them.

G. Fant – On the Faculty Senate Task Force, after Faculty Senate has decided membership the provost will be appointing other folks on that as well. Send Greg a note on those who are interested. APLU is looking at curricular complexity and whether it tells us anything on retention or graduation. We have been pushing more to get degree pathways into the catalog and the response has been pretty good. We are at a point right now where we want to up our game with Platinum Analytics. A key to improving the tool is having a degree path, semester by semester outline of courses to complete the particular program. What we are trying to do is get an inventory of where we are. Greg will be reaching out to departments; for every concentration we need a degree map. They are going to try to get inventory of what we have. Greg stated that he is needing everyone's support; the provost would like to have that turnaround by the end of the month.

S. Wood – Organizing some conversations with the community colleges to investigate our having an instance of EAB Navigate. Norma and Pam have been in the conversations, so hopefully that will happen.

H. Pichon - Took back the conversation about the qualitative evaluations to the Education executive council for discussion and was wanting to know if there have been discussions on holding off on these. There was a pilot study in some of the departments over the summer, and the department heads in Education feel the data collected from the evaluations were not necessarily helpful. And looking at what a new faculty member might need for improvement, there was a concern in moving forward with this.

J. Parra indicated that Faculty Senate never set any timelines or recommendations to set implementation.

G. Fant stated that if anyone had a concern over the speed of the implementation send a note to the Provost with an explanation of the concern.

K. Brook – pleased with the progress on operating procedures and that opens issue of nominations for Chair and Vice Chair. She is happy to continue as chair through December, but will be retiring after that.

Motion to adjourn 3:00