

# Associate Deans' Academic Council Minutes

**August 24, 2020**

**1:00 – 3:00 PM, Meeting Held via Zoom**

**Facilitator:** Joe Lakey

**Notes:** Amanda Barrier

**Present:** Charles Abasa- Nyarko, Susan Beck, Ellen Bosman, Mark Buckholz, Mark Cal, Donald Conner, Denise Esquibel, Tony Garcia, Debbie Giron, Norma Grijalva, Jennifer Hodges, Daniel James, Terry Keller, Tim Ketelaar, Seth Miner, , Kori Plank, Dacia Sedillo, David Smith, Shelly Stovall, Marlene Toivanen, Henrietta Williams Pichon

**Visitors:** Patricia Leyba and Jasiel Perez

Agenda Item:	Attendee:
<b>Call to order: 1:00 PM</b>	<b>Joe Lakey</b>
<b>1. Welcome and Introductions</b>	<b>All</b>
<p>J. Lakey asked if ADAC wanted to discuss the proposed Colleges of Arts and Sciences, Social Sciences division; Education; and Health and Social Services. T. Ketelaar motioned to table the topic until the next meeting when more information would be available.</p> <p>Dr. Renay Scott will be at the next ADAC meeting.</p>	
<b>2. Approval of July 27 Meeting Minutes</b>	<b>All</b>
<p>T. Kellar moved to approve the meeting minutes. The meeting minutes from July 27<sup>th</sup> were approved.</p>	
<b>3. Experiential Learning</b>	<b>Patricia Leyba and Jasiel Perez</b>
<p>ARP 4.7 address the university's policy on Experiential Learning. P. Leyba and J. Perez spoke about the Office of Experiential Learning. This was something that has been in discussion since last Fall and encompasses several different existing divisions and is exploring the addition of new initiatives. The office coordinates about 100 different experiences per year. Regarding T. Garcia's question, co-op and internship paid non-credit bearing opportunities are being transcribed. If students complete the different checkpoints, the office of experiential learning certifies the experience. The student does have to be considered full-time and is not allowed to take more than six academic credits in addition to the experiential learning opportunity. The office does not have anything to do with opportunities in which the student gains credit.</p> <p>T. Garcia proposes NMSU explore transcribing student opportunities that fall short of an official internship or co-op but are still co-curricular opportunities. This would be a means to certify student experiences beyond self-reporting on their resumes.</p>	
<b>4. Pending UAR Drops</b>	<b>All</b>
<p>Per the new NMSU payment plan, students who do not meet the three criteria outlined by the policy will be dropped from their courses on September 4<sup>th</sup>. J. Lakey would like to discuss a plan to determine how to best handle processes for re-enrolling students.</p> <p>CAASS is working on student outreach to target students who may benefit from current scholarship dollars. It is suggested that departments start reaching out to the students on the disenrollment list. It is also suggested that</p>	

colleges reach out to faculty and let them know what is going and ask them to reply to the communication if they do not give the college permission to use their signature to reenroll students back in their courses.

**5. Non-degree Seeking Students**

**T. Garcia**

This topic was tabled for the next meeting.

**6. Roundtable**

**All**

Joe – CoAS is hosting their last lecture as part of their Equity and Inclusivity Teaching Series: Being Black at a HSI (and Not Always Being OK).

Charles – Classes started last week and went well.

Tim – The Honors College is off to a great start with their new Dean.

Jennifer – CAASS is handling the late add requests – the quick response rate from faculty is appreciated. CAASS is also completing outreach for students on the payment plan disenrollment list. Soon, CAASS will begin its Canvas Zero Activity outreach.

Terry – Everything is open and going well.

Henrietta – Things are going well! The College of Education coin challenge is underway.

Don – ACES is off to a good start. They recently hosted an open house that had about 160 students in attendance. The college is also taking a look at the budget scenarios, which has been tough.

David – We are approaching the launch of the academic planning tool. We need to make sure the pre and co requisites are accurately coded in Banner, but at this time, they are not. More about the plan to correct this soon.

Mark – NMSU – Carlsbad responded to the administrative changes. Mark is looking forward to the discussion about this topic at the next meeting.

Kori – If your faculty and departments need room changes, these need to come from modification forms. Please be patient with Student Records. Spring 2021 proofs are due September 25<sup>th</sup> – remember this was the one proof process that will reflect the common course number changes.

Marlene – NMSU – Grants is off to a really good start. Regarding, the memo from the Chancellor, they are in transition and awaiting more direction.

Seth – Admissions is gearing up for the next recruitment cycle. Aggie One Stop is fully functional for current and incoming students.

Dacia – Student Records is working on the schedule for the hybrid courses that are only meeting for exams.

Mark – NMSU – Alamogordo everything seems to be going okay. With the reorganization, things seem to be moving quickly.

Susan – Faculty Senate leadership meets this Thursday.

Ellen – The Zuhl library is open with limited hours and capacity (31 individuals). The Branson library is closed for the rest of the year.

Norma – There was worldwide Zoom outage this morning, but everything seems to be back up. The COVID-19 classroom technology projects have been completed except five rooms in ENG.

Mathew - Will anyone use scantrons for exams? ASNMSU is trying to determine if there is a need to order them for students this semester. Please email Joe and Amanda, if your college has a need for them.

ADAC Meeting adjourned at 2:30 PM.