

Syllabus Addendum

Please visit <https://provost.nmsu.edu/faculty-and-staff-resources/syllabus/policies.html> for university policies and student services, including Discrimination and Disability Accommodation, academic misconduct, student services, final exam schedule, grading policies and more.

Important Dates for Spring 2021

Students may add courses through **Tuesday, January 26, 2021** without instructor permission and through **Wednesday, February 3, 2021** with instructor permission. Late registration fees will apply for courses added after **Friday, January 22, 2021**. Students may withdraw from classes and receive a refund until **Friday, February 12, 2021**. The deadline for withdrawing from a course with no refund (W) is **Thursday, March 25, 2021**. Students may withdraw from the university (withdraw from all classes) through **Friday, May 7, 2021**.

NMSU Academic Calendar: <https://nmsu.edu/academic-calendars/>

Important Dates (including mini-semester dates): <https://records.nmsu.edu/important-dates-students/>

University Grading System

The University Grading System is outlined in [ARP 4.55](#). Instructors can decide if their course is graded using fractional grading (pluses and minuses). At the request of the student, the instructor will provide information on progress in the course prior to the last day to drop a course.

Religious Observances and Authorized Absences

NMSU values diversity and the university supports cultural and religious inclusiveness. If your participation in cultural or religious observances (e.g. religious holidays, spiritual observances) conflicts with a particular class session, please notify the instructor in writing and ahead of time to be excused from class for such observances.

S/U Grading Option:

Students enrolling under the S/U grading option must earn a specific grade as designated by the instructor to receive an “S”. Students must elect the grading option prior to the last day to add a class. See [ARP 4.55 Part 2](#) for more information.

Incomplete Grades

Under university policy, incompletes may be given only if a student has a passing grade at mid-semester (the last day to withdraw from a class) and is precluded from successful completion of the second half of the course by a documented illness, documented death, family crisis or other

similar circumstances beyond the student's control. Visit [ARP 4.55 Part 2, Letter D](#) for more information.

Six-Week Early Performance Grades

Lower division courses are required to submit grades for work completed as of the sixth (6th) Friday of the semester. These grades will be used to facilitate opportunities for students to address performance issues. This is optional for upper division courses. ([ARP 4.55, Part 5](#))

Class Recording

Class lectures can be recorded and are covered by [ARP 11.05, Part 2, Letter I](#). These recordings should not be distributed by anyone other than the instructor.

Academic Misconduct

The Student Code of Conduct defines academic misconduct, non-academic misconduct and the consequences or penalties for each. The Student Code of Conduct is available in the NMSU Student Handbook online

<http://studenthandbook.nmsu.edu/>

Academic misconduct is explained here:

<http://studenthandbook.nmsu.edu/student-code-of-conduct/academic-misconduct/>

College of Engineering Policy

All students should be aware that the College of Engineering has a “two strikes and you are out” policy regarding academic misconduct – two documented offenses of academic misconduct on a student’s part will result in their immediate suspension from NMSU for a minimum of one year.

<https://engr.nmsu.edu/files/2015/11/COEAIM.pdf>