Academic Deans Council
Notes from May 23, 2017

1. Consent agenda
   - Minutes: Moved, seconded and approved
   - Education curriculum change proposals
     - Higher credit Education proposals are essentially dual degrees
     - Licensing still determines much of curriculum
     - Moved, seconded, approved

2. New Business
   - Concentration in cohort MBA program in public utilities
     - No additional resources needed
     - This should increase reach of MBA program
     - First read and second read
     - Moved, seconded, approved
   - Engineering Technology Concentrations
     - Discussion: Coursework
       - One course in College of Business, another in A&S; program was reviewed by ADAC.
       - Due diligence: we need curriculum to approve
     - Catalog discussion: ADAC wanted this to be in the new catalog. Students can't earn the credential unless it is in the catalog.
     - Electronic vote on this by noon tomorrow

4. Degree proposals and changes, Rule 6.82
   - Revising matrix for 6.82: Do we want to do this?
   - Also, need to ensure that signature pages and proposals are distributed with proposals.
   - Department head signs for faculty with a tally of vote: Need to clarify that this needs to pass with a majority of faculty. Need to clarify this in next form.
   - Approvals: do these need to be in sequence?
     - Sequence is reasonable for much of this: Department needs to start programs and changes, with approval of department head. ADC appreciates the review and guidance of academic deans.

5. Evaluation of Credentials
   - Evaluator assesses transcripts case-by-case: needs timely responses. We still have a 6-month delay for assessment of transcripts.
   - Catalog language for international transcript assessment.
     - If West evaluates transcript, they assess entire degree.
     - In-house evaluator assesses course equivalency.
   - Issues: Corine's decisions are vetted with departments
     - Advice: Call dean if departments are non-responsive. Departments have disciplinary authority.

6. Standing reports
   - Enrollment Report: transfer AWO Friday.
     - Feedback to Delia De Leon, Dacia Sedillo, Bernadette Montoya as needed
     - Fall 18 recruitment materials are near completion
     - Email input regarding how SAEM can be more present with colleges, also ISS and grad school.
       - Summer recruiting event to work with colleges, exchange information (events) meet recruiters, etc. Seeking to be more collaborative.
       - Dean Chaiken travels to high schools. Dean Hoffman would be interested in recruiting.
       - Admissions has a travel calendar detailing which recruiters are where.
       - Would a college liaison with recruitment be useful?
This was planned for Education but person left. Person was fully funded by the college.
- Graduate students: 389 students in departments without decisions. Please get these reviewed ASAP.
  - Can these be divided by college so deans can follow up?
  - 2,240 courses at graduate level. Many (>800) of these are closed.
  - Orientation numbers are over 2100.
  - Residential applications are far ahead.
  - Also, still need FYRE fellows.
  - New faculty are targeted at other universities.

- **Faculty Senate: Three pieces of emergency legislation.**
  - Governor: please fund higher ed.
  - Regents: Please increase tuition.
  - Memorials: several of these.
  - Committee on experiential learning

- **ADAC**
  - Still to come: Concentration and minor from Philosophy department

- **HLC: Need to hold web sited static after July 31.**
  - NMSU Mark of affiliation with HLC needs to be on marketing information.
  - HLC affiliation should be on department, college websites

7. Provost Comments
- **Academic Administrator training**
  - Respect discussion will be part of training

- **Student Academic Code of Conduct**
  - Can we simplify the code?
  - ADC will request extension on legislation

- **Private scholarships:** Please match private scholarships with students who have not yet enrolled for spring, especially senior level students.

Attendance was not noted for this meeting