1. Approval of minutes: approved as distributed

2. Shared Services Center
   - Handout
   - Committee is currently looking at tasks: Should they be part of a shared service center or be part of a college or unit?
   - Metrics: What is current state?
     - They can capture improvements in central office but not internal processes
     - Terry Adler to help with partnership agreements
     - Turn around time, touchpoints, error rate; also: Are you getting better service?
   - Top reasons for doing this: Cost savings is key; service and process improvement across the university
     - Service Center will be able to see items that are issues across system and will know what they can target to improve;
     - Aligned goals: serve faculty so they can support mission of NMSU.
     - Articulate a vision: talk about it and get it out there to reduce anxiety.
   - Send questions and concerns to boffice@nmsu.edu or dstuart@nmsu.edu.

3. 2017 Assessment Reporting
   - 10 possibly incomplete
   - 4 not started from 2 departments; but one said they will submit today.
   - Committee members are reviewing reports. Feedback will be out by end of year.

4. Western Regional Graduate Program (WRGP) Process revisions
   - Graduate school is meeting with associate deans regarding moving programs to WICHE. Query by Loui: Appropriate to keep talking with deans about this?
   - Judy reports students enrolled in WRGP programs
     - Difficult to know if WGRP brings students in because most students enrolled have a GA position, which allows for in-state tuition.
   - Are there more professional master’s programs that can be added?
   - Discussion about 6-credit rule for in-state tuition: Assessment of part-time student tuition break
     - Anthropology makes their program work based on 6-credit rule, and they come from all over the country
     - We have students on this waiver who are not foreign nationals.
     - Are there concerns about tracking other rates?
       - No — Tracking is the same as now.
       - Students take 6 credits from multiple campuses as a way to take advantage of this rule.
       - Pricing model of MBA program is based on this rate.

5. Strategic Enrollment Management Guiding Principles
   - Trying to make enrollment planning data-informed rather than anecdotal.
   - Many offices ensure that we have a quality product: housing, admissions, advising, academic experiences, etc.
   - Need to understand our retention issues.
   - Transitional counselors for students in high schools: Could this address students coming from DAC?

6. Standing Reports
   - Enrollment
     - Aggie Experience: thanks for participation (two events so far)
     - Recruiters are on the road; processors turning over applications within 24 hours.
     - Top tier awards cut off December 1 this year: earlier than ever
     - Increased effort in El Paso, Aggie Pathway
- Apply–admit report will not have comparison until February.
- Recruiting at local rivalry football games.

- International
  - Mexico is exceeding expectations: bringing back stacks of applications
  - November 20 is Descubre Day

- Faculty Senate
  - College of Ed re-org; Experiential learning; post-tenure review; NMSU-Carlsbad reorg; Teacher ed reduction
    - Room for faculty to be creative and proactive regarding experiential learning.

- ADAC
  - Committee has worked with Registrar’s Office to clean up catalog
  - Starting to work on time blocks and standardizing
  - Curriculum proposals: look for these. Philosophy will be on next ADC.

**7. Provost Updates**

- Carnegie Fellows: Send nominations to provost@nmsu.edu

One-year retention rates are now on Sharepoint.


**Guests:** D. Stuart, D. Madrid, C. Lambeth, K. Rumford, K. Woods