February 12, 2018
Milton Hall, room 85, 1:00 – 3:00 PM

Type of meeting: Regular ADAC Meeting
Facilitator: Monica Torres
Notes: Vicki Haggard


Guests: Betsy Stringam and Victoria White.

<table>
<thead>
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<th>Agenda Item</th>
<th>Attendee</th>
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<tr>
<td>Call to order</td>
<td>B. Pollack</td>
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<td>University Curriculum Committee Meeting to Approve Out-of-Cycle CAFs</td>
<td>K. Plank</td>
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Objections to approving the out-of-cycle CAFs at this meeting were raised, including approval date posted on CAF website is 2/26/18, need more time to circulate to department faculty, and unaware of the CAFs for the new DACC Cybersecurity program. Motion to reconvene the University Curriculum Committee on 2/19/18 to approve out-of-cycle CAFs was made by S. Cooper; seconded by K. Kopera-Frye; all in favor, motion passed.

Approval of January 22, 2018 Minutes (handout)

January 22, 2018 minutes were reviewed. Amendment requested, Master of Hospitality Combined Proposal Degree & Major Forms - J. Hawkes indicated that ACES is working with the College of Business on this joint proposal. Motion to approve minutes as amended by D. Esquibel; seconded by R. Sassenfeld; all in favor, motion passed.

Ad Astra

Patrick Cain, Ad Astra Representative, presented updated information from Platinum Analytics, based on information as of 2/5/18. The Fall 2018 Executive Summary highlights some of the core areas of potential focus. It was pointed out that the data analysis does not take into consideration any information from waitlists, or the “swirling” that takes place between NMSU Las Cruces, and the community colleges. D. Sedillo will send to the group the information P. Cain discussed in this meeting.

Masters of Hospitality Degree Proposal and Major Forms (second read, proposal sent in 2/12/18 email)

Second read. J. Hawkes indicated that the out-of-cycle CAFs have been submitted, and B. Stringam was in attendance to answer any questions. Proposal needs to be submitted to the NMSU Budget Committee for review/approval. The vote for this program proposal will be postponed until after the out-of-cycle CAFs for the degree have been reviewed and approved.

Doctoral Program in School Psychology (second read, proposal sent in 2/12/18 email)

Second read. G. De Necochea reported that the out-of-cycle CAFs have been submitted for this program proposal. Signatures forms will be attached to the final proposal which will be voted on after the out-of-cycle CAFs for the degree have been reviewed and approved.

Catalog Regulations Changes: Registrar & Graduate Academic Sanctions (handout sent in 2/12/18 email)

K. Plank
First read. Revisions made to the “The Registrar’s Office” portion of the catalog were discussed, and it was suggested that “archival documentation” be clearly defined within the “Purging of Student Files” section. Proposed revisions for the “Graduate Academic Probation and Suspension” portion of the catalog were discussed at length. D. Esquibel will work with Dean Reyes to rewrite the section based on feedback obtained at this meeting. Second read and vote for the propped changes will be added to the agenda for the next meeting.

ARP 4.68 Curricula Changes (first read and discussion, handouts sent in 2/12/18 email)  K. Plank

First read. G. Fant and K. Plank are working on restructuring this rule/policy; creating an ARP rule, and associated procedures (procedures to be maintained by Registrar’s Office). G. Fant requests feedback prior to proceeding with approvals. It was suggested that the ARP rule reference where the procedures will be housed/maintained. Send any comments/suggestions to K. Plank.

Catalog Programs – Grandfathered from Older Catalogs  K. Plank

The list of programs in the NMSU Las Cruces catalog were removed with the 2016-17 revisions. The list contained headings and titles of programs with no program content, as well as some programs that either didn’t exist, were not approved programs in Banner, or have not been taught. K. Plank will send the list to group for one last review. A motion to no longer grandfather into the catalog names, minors, concentrations, and programs if they are not approved and in Banner was made by K. Plank; seconded by J. Hawkes; all in favor, motion passed.

Proposed Change of Name of Concentration  K. Kopera-Frye

K. Kopera-Frye indicated that the College of Health and Social Services is proposing 2 name changes. Further discussion revealed that they are changes to concentration names under the Doctorate of Nurse Practitioner and Public Health, which will need to follow the process outlined in ARP 4.81. K. Kopera-Frye will revise proposals and place on a future agenda.

College of Education Name Change (first read, handout sent in 2/12/18 email)  E. Vazquez

First read. V. White, Interim Department Head for Special Education and Communication Disorders was available to answer any questions regarding the proposed department name change within the College of Education to incorporate the Communication Disorders program. Proposed name is the Department of Communication Sciences and Disorders. Proposal will be updated, spelling out the school name (T-PAL). Contact V. White with any questions. Second read and vote for this proposal will be added to the agenda for the next meeting.

Other Items Not on the Agenda  All

B. Pollack motioned that the Minor in Contemporary Social Studies within the College of Arts & Sciences be deleted; S. Cooper seconded; all in favor, motion passed.

Roundtable  All

D. Smith: Recruiting faculty for the 4/6 Writing to Think conference.
R. Sassenfeld: Announced that Becky Corran (DACC) is the Faculty Senate Chair Elect, will begin on 5/1/18.
J. Hodges: Associate Dean meeting with the Provost to clarify the faculty role in advising; she will email the group regarding mentoring holds; NACADA consultants March 26-27.
M. Cal: Developmental education discussion day will be held at the Alamogordo campus on 2/16/18.
S. Stovall: Also mentioned the 4/6 Writing to Think conference, as well as the Online Education conference on 3/2.
N. Grijalva: Banner 9 coming soon, and currently deploying College Scheduler – the overlay with Banner should make registering easier for students (shop cart feel), possibility of cohort registrations, DACC interested in the location part of the system.
D. Esquibel: Graduate School working on international student holds, pre-requisites and test scores.
D. Sedillo: Reminder to get all forms directly from the Registrar’s website to ensure most recent and up-to-date form is being used; Ad Astra upgrade; automated event request form; Interim Director of Undergraduate Admissions is Danielle Stailey; dates of early performance grades is February 22-27, 2018.
A. Palumbo: Rod McSherry is the Interim Associate Vice President for International & Border Programs; Confucius Institute Chinese New Year, Saturday, 2/17/18; Peace Corp meet and greet, 2/27/18.
K. Brook: Be sure to look at the email from M. Cal regarding the proposed state-wide rule on AP scores.
S. Cooper: Next week is National Engineer week.
B. Pollack: Starry Night fundraiser, Friday, 2/23/18.

Adjournment at 3:11 p.m.  B. Pollack